

DR n. 1422/ 2018, prot. n. 26107 Classif. VIII/1 dated 24/04/2018

Comparative evaluation procedure – by qualifications and public discussion – for the recruitment of 1 (one) Researcher with a fixed-term employment – in compliance with art. 24, paragraph 3, letter b) L. 240/10 full time - S.S.D. SECS-P/10 - Organization studies - S.C. 13/B3 - Organization studies at the Department of ECONOMIA AZIENDALE.

THE RECTOR

Considering the Italian Law dated 9/5/1989, No. 168 and subsequent amendments and additions, "Institution of the Ministry of University and Scientific and technological research";

Considering the Italian Law dated 7/8/1990, No. 241 and subsequent amendments and additions "New Regulations on administrative procedure and right to access administrative documents";

Considering the Italian Law dated 5/2/1992, No. 104 "Framework Law on assistance, social integration, and rights of disabled people";

Considering the Italian Decree of the President of the Council of Ministers, D.P.C.M. dated 7/2/1994 no. 174 "Regulations on access by citizens of EU Member States to the workplace when employed by the public administrations";

Considering the Italian Law dated 27/12/1997, No. 449, and subsequent amendments "Measures for the stabilisation of public finance";

Considering the Italian Presidential Decree D.P.R. dated 28/12/2000, No. 445 "Consolidated text of laws and regulations on administrative documentation (Text A)";

Considering the Italian Legislative Decree D.Lgs. dated 30/3/2001, no. 165, and subsequent amendments, on "General legislation on the employment by public administrations";

Considering the Italian Legislative Decree D.Lgs. dated 06/9/2001, no. 368, and subsequent amendments, on "Implementation of directive 1999/70/EC relating to the framework agreement on temporary employment, concluded by the UN/CE, CEEP and CES";

Considering the Italian Legislative Decree D.Lgs. dated 30/6/2003, no. 196, and subsequent amendments, "Code regarding the protection of personal data";

Considering the Italian Law dated 15/4/2004, No. 106, and subsequent amendments "Laws relating to the legal deposit of documents of cultural interest intended for public use";

Considering the Italian Presidential Decree D.P.R. dated 11/2/2005, No. 68, and subsequent amendments, "Regulations indicating provisions for the use of certified e-mail, in compliance with article 27 of the Law dated 16 January 2003, no. 3";

Considering the Italian Legislative Decree D.Lgs. dated 7/3/2005, No. 82, and subsequent amendments, "Code on digital administration";

Considering the European Charter for Researchers and a code of conduct for the employment of researchers set out in the European Commission Recommendation for researchers dated 11/3/2005, No. 251;

Considering the Italian Law dated 31/3/2005, no. 43, and subsequent amendments "Converting the Decree Law D.L. dated 31 January 2005, no. 7 on urgent provisions for universities and research, for cultural heritage, for the completion of big, strategic works, for the mobility of public employees, and to simplify the fulfilment of obligations relating to tax duty and licencing taxes. Amnesty of the effects of article 4, paragraph 1, of Decree Law D.L. dated 29 November 2004, no. 280";

Considering the Italian Law dated 4/11/2005, No. 230, and subsequent amendments "New provisions concerning university professors, researchers, and mandate to the Government for the reorganization of the recruitment of university professors";

Considering the Italian Decree Law D.Lgs. dated 11/4/2006, No 198, and subsequent amendments "Code of equal opportunities between men and women, in compliance with art. 6 of Italian Law dated 28 November 2005, No. 246";

Considering the Italian Presidential Decree D.P.R. dated 3/5/2006, No. 252, and subsequent amendments "Regulations on the legal deposit of documents of cultural interest destined for public use";

Considering the Italian Law dated 9/1/2009, no. 1, and subsequent amendments, "Converting Decree Law dated 10 November 2008, no. 110, with amendments, on urgent provisions for the right to study, the promotion of merit and the quality of the university system and of research";

Considering the Italian Ministerial Decree Law D.M. dated 28/7/2009, No. 89 "Assessment of qualifications and scientific publications";

Considering the Italian Law dated 30/12/2010, No. 240, and subsequent amendments, "Legislation for the organisation of universities, academic staff and recruitment, as well as mandate to the government to encourage the quality and efficiency of the university system";

Considering the Italian Ministerial Decree D.M. dated 24/5/2011 No. 242, and subsequent amendments, "Criteria and parameters for assessment of educational and research activities carried out by the holders of contracts under Art. 24, paragraph 3, letter a) of the law No. 240/2010";

Considering the Italian Ministerial Decree D.M. dated 25/5/2011 No. 243, and subsequent amendments, "Criteria and parameters acknowledged, also in an international sphere, for preliminary assessment of candidates awarded contracts under Art. 24, of the law No. 240/2010";

Considering the note of the Italian Ministry for Education, University, and Research MIUR No. 818 dated 25/5/2011 on the "Procedure for publication of calls for candidatures";

Considering the Italian Presidential Decree Law D.P.R. dated 15/12/2011, No. 232 and subsequent amendments, "Regulations for the salary of professors and university researchers, in accordance with article 8, paragraphs 1 and 3 of the Italian Law dated 30 December 2010, No. 240";

Considering the Italian Legislative Decree D.Lgs No. 49 dated 29/3/2012, and subsequent amendments and integrations on "Discipline for the programming, monitoring and evaluation of the budget and recruitment policies of universities, implementing the mandate envisaged by article 5, paragraph 1, of Law No. 240 dated 30 December 2010, aims envisaged by paragraph 1, letters b) and c), according to the legislative principles and directive criteria established by paragraph 4, letters b), c), d), e) and f) and in paragraph 5";

Considering the Italian Decree of the President of the Council of Ministers, D.P.C.M. dated 27/9/2012 "Technical rules on the identification, also online, of the holder of the certified e-mail box, in compliance with article 65, paragraph 1, letter e-bis), of the Code for digital administration, pursuant to Legislative Decree dated 7 March 2005, no. 82, and subsequent amendments"

Considering the Italian Law dated 6/11/2012, No. 190 "Measures for prevention and suppression of corruption and lawlessness in public services";

Considering the Italian Decree of the President of the Council of Ministers, D.P.C.M. dated 22/2/2013 "Technical rules on the generation, application and verification of advances, qualified and digital electronic signatures in compliance with article 20, paragraph 3,24, paragraph 3,24, paragraph 4,28, paragraph 3,32,

paragraph 3, letter b), 35, paragraph 2, 36, paragraph 2, and 71”;

Considering the **Italian Legislative Decree D.Lgs. dated 14/3/2013, No. 33** “Reorganization of the regulations on the obligations of publicity, transparency and dissemination of information by public administrations”;

Considering the **Italian Presidential Decree dated 16/4/2013, no. 62**, and subsequent amendments, “Regulations on the code of conduct of public employees, in compliance with article 54 of legislative decree, dated 30 March 201, no. 165”;

Considering the **Italian Law no. 190 of 23/12/2014** “Provisions for the annual and long-term formation of the State (stability law 2015)”;

Considering the **Italian Law no. 208 28/12/2015** “Provisions for the annual and long-term formation of the State (stability law 2016)”;

Considering the **Italian Law no. 208/2015**, particularly art. 1 paragraph 251 “...For the same purpose pursuant to paragraph 247, and taking into consideration the budgets of the individual universities, under article 66, paragraph 13-bis, of Decree Law dated 25 June 2008, no. 112, converted, with amendments, by Law dated 6 August 2008, no. 133, the words “From 2015” have been replaced by “For 2015” and after the third sentence, the words “From 2016, only universities in the conditions indicated above, are allowed to proceed with the hiring of researchers pursuant to article 24, paragraph 3, letter a) of Law dated 30 December 2010, no. 240, without the application of turnover limits. This is without prejudice to the provisions of the Legislative Decree, dated 29 March 2012, no. 49, and the Italian Decree of the President of the Council of Ministers, dated 31 December 2014, published in Official Gazette no. 66 dated 20 March 2015, with reference to the hiring of permanent staff and researchers pursuant to article 24, paragraph 3, letter b) of Law dated 30 December 201, no. 240...””, have been included.

Considering the **Italian Ministerial Decree D.M. no. 855 dated 30/10/2015**, “Re-determining of competitive exam sectors”;

Considering the **Italian Decree of the President of the Council of Ministers, D.P.C.M. no. 4/2015 dated 6/11/2015** “Regulations on the digital signing of classified documents”;

Considering the **Italian Decree Law D.L. no. 210/2015** “Extension of the deadline provided for by laws (the so-called Milleproroghe decree 2016)” in particular article 1, paragraph 10-octies, last paragraph;

Considering the report of the **Italian University Council (CUN) prot. no. 1479/2016** ‘opinion on the update of Ministerial Decree D.M. dated 2 May 2011, No. 2’

Considering the **Circular of the Italian Ministry for Education, University, and Research MIUR no. 3672 dated 15/3/2016** concerning “Provisions on recruitment-year 2016”, through which MIUR provides an overview of all regulations regarding recruitment, also in accordance with the recent provisions under Italian Law no. 208 dated 28 December 2015 (stability law 2016) and Italian Decree Law no.210/2015 (the so-called Milleproroghe decree) converted, with amendments, into Italian Law no. 21 dated 25 February 2016;

Considering the **Italian Ministerial Decree D.M. dated 7/6/2016, No. 120** “Regulations governing criteria and parameters for the assessment of candidates to national scientific qualification for access to posts as rank one and two university professors, as well as methods for verifying the qualification of the Examiners, in compliance with article 16, paragraph 3, letters a), b) and e) of Law dated 30 December 2010, no. 240, and subsequent amendments, and articles 4 and 6, paragraphs 4 and 5, of Italian Presidential Decree dated 4 April, No. 95”;

Considering the **Italian Ministerial Decree D.M. dated 29/7/2016, No. 602** “Determining the threshold values of the indicators pursuant to annexes C, D and E of Ministerial Decree 07/6/2016 no. 120”;

Considering the **Italian Ministerial Decree D.M. dated 01/9/2016 no 662**, “Definitions of the correlation table between Italian and foreign positions” with the related integration referred to in the Italian Ministerial Decree D.M. no. 372 of 01 June 2017;

Considering the **Note 2682 dated 27/2/2017**, with which the Ministry dictated provisions on the matter of staff and recruitment for 2017, confirming the restrictions and obligations of the three-year programme;

Considering the **Note 14282 dated 28/11/2017** concerning "Recruitment procedure pursuant to article 24, paragraphs 4 and 5, Italian Law no. 240/2010", with which the Ministry established that the assessment due on the third year of the researcher contract envisaged in article 24, paragraph 3, letter b) Italian Law 240/2010 requires the achievement of the National Scientific Qualification for the disciplinary-scientific sector of the researcher;

Considering the **Italian Law of 27/12/2017 no. 205** (budget law 2018), in particular article 1, paragraph 63, that states "in order to promote youth access to research, responsible autonomy of Universities and competitiveness of the Italian university and research system at international level", and paragraph 635 that provides: "Suspension of fixed-term contracts of female researchers for the mandatory maternity leave and extension of the contract for a period equal to the duration of the leave".

Considering the Note of the Italian Ministry for Education, University, and Research MIUR no. **2212 of 19/2/2018** "**Law 27/12/2017, no. 205 – Budget Law 2018 – and other provisions concerning Universities**";

Considering the **Italian Ministerial Decree D.M. no. 168 dated 28/2/2018** "2018 Special Recruitment plan for researchers referred to in article 24, paragraph 3, letter b) Italian Law 240/2010";

With reference to the "University Regulations for the recruitment of Researchers with fixed-term contracts", issued by Rector's Decree D.R. No. 172 dated 23/12/2011, amended with D.R. no. 96, dated 23 January 2017;

With reference to the "Charter of the University G. d'Annunzio of Chieti-Pescara", issued with the D.R. No. 425 dated 14 March 2012 - Official Journal of the Italian Republic G.U. General Series No. 71 dated 24 March 2012, as amended by the D.R. No. 427 dated 15 July 2013 - Official Journal of the Italian Republic "G.U." General Series No. 174 dated 26 July 2013;

With reference to the "Code of Conduct of the University G. D'Annunzio of Chieti-Pescara", issued with D.R. No. 98/2016, prot. No. 3665 dated 27/01/2016;

With reference to this University's "Plan to prevent corruption for the three-year period 2017/2019", approved by the Board of Directors on 17/02/2015 and integrated into the previous one dated 21 July 2017;

With reference to the "Academic Regulations" adopted with D.R., No. 863 dated 16 December 2013 (date of publication: 17 December 2013);

With reference to the "Code of Ethics of the University G.d'Annunzio of Chieti-Pescara" published on 19/05/214;

With reference to the Regulations on the academic duties of professors and researchers, on self-certification methods, the verification and assessment of educational tasks and services to students, as well as verification on the research activity, issued by Rector's Decree D.R. No. 597 dated 15 February 2017;

With reference to the resolutions of the Academic Senate on 10 April 2018 and of the Board of Directors on 24 April 2018, approving the holding of a comparative evaluation process, for the recruitment of Researchers with a fixed-term employment pursuant to Law no. 240/2010, article 24, paragraph 3, letter b);

## DECREES

### **Art. 1 – Subject of the selection**

A comparative assessment procedure by qualifications and public discussion is hereby announced, for the recruitment of one **Researcher with fixed-term employment pursuant to Art. 24 paragraph 3 letter b) of the Italian Law 240/2010 (senior)** with full-time commitment, as per Form 1 (profile) annexed to the procedure together with Forms A and B.

### **Art. 2 - Activities to Be Carried Out**

The Researcher with **senior contract** is expected to perform, as part of the institutional teaching commitment, at least one annual teaching course or equivalent per academic year. The commitment of the full time fixed-term Researcher is set at 1,500 hours of work per year, of which a maximum of 350, are dedicated to teaching, integrated teaching, and service to students, including careers advice, tutorship and learning assessment activities – in compliance with art. 6 Law 240/10. Within the teaching activities, the fixed-term researcher shall accomplish

minimum 60 and maximum 120 hours of frontal teaching per academic year, in one mandatory, characterising or similar subject of the disciplinary scientific sector or competitive exam sector, of Master's degree or five-year Master's degree courses, according to the modality outlined in the work contract. In order to check the breakdown of the total hours destined to the researcher's research activity, a specific register can be used. The provisions on self-certification of teaching apply to fixed-term researchers, insofar as they are compatible. The activity of the fixed-term Researcher is subject to successful review carried out in the form of written report of the research programme and didactic project. The activities of teaching, integrated teaching, and service to students carried out by the Researcher shall be shown in a specific register to be submitted annually to the approval of the operating Structure responsible for teaching activities. The research activities will be the subject of a specific technical-scientific report to be submitted annually to the approval of the Department the Researcher belongs to. The rejection of the technical-scientific report or register of lessons may be a just cause to terminate the contract.

According to the rules for their legal status, professors and researchers fulfil their commitment by personally carrying out the teaching activities assigned to them in accordance with current legislation (supplementary teaching activities and/or lessons), within the degree programmes, master's degree courses, specialisation courses, and courses to obtain master degrees and PhDs. Seminars and laboratory activities and field testing of any kind, carried out as a complement of courses under the authority of the professor, shall be evaluated as part of the didactic activity.

Professors shall ensure their reachability and availability for tutoring and office hours for students during the whole of the academic year, regardless of the time schedule of the courses. In particular, professors secure at least one day a week of office time, for no less than two hours, to be held at the University premises.

The hours of lectures, tutorials, and other didactic activities, including weekly office hours for students, are established in order to ensure that individual professors dedicate time to teaching in not less than three distinct days of the week, in the manner determined by the individual Departments.

Researchers are required to attend the meetings of the Department Boards and other bodies, as well as the academic committees of which they are members.

The position of professor and researcher is incompatible with the exercise of trade and industry, with the option to set up businesses with characteristics of university spin-offs or start-ups, in accordance with Articles 2 and 3 of the Italian Legislative Decree dated 27 July 1999, No. 297.

The exercise of freelance activity is incompatible with full-time basis employment.

All of the above in compliance with the provisions of Regulations art. 6, paragraphs 2, 3, 7 and 8 of Law no. 240/2010.

### **Art. 3 – Admission requirements**

The selection is open to candidates who have had contracts referred to in article 24, letter a) of Italian Law 240/2010 or have achieved the national scientific qualification as first or second rank professor according to article 16 of the above-mentioned law, or have a medical specialization title, or who, for at least three years, even if non-consecutive, have benefited from a research grant pursuant to article 51, paragraph 6, of Italian Law dated 27 December 1997, no. 449, or a research grant pursuant to article 22 of the above-mentioned law, a post-doctoral fellowship pursuant to article 4 of the Italian law of 30 November 1989, no. 398, or from similar contracts, grants or fellowships at foreign universities.

The candidates who are citizens of countries outside the European Union must have the following qualifications:

- **PhD** or equivalent qualification obtained in Italy or abroad.
- Diploma from the School of medical specialization for the sectors concerned. In this case, candidates in possession of PhD or equivalent qualification shall be given preference.

Candidates who have a degree obtained abroad shall submit a statement of official equivalence, as required by the applicable law provisions, or a request to initiate the procedure di equivalency to the qualification required in the announcement, according to the provisions of article no. 38 of the Italian Legislative Decree D. Lgs. 165/2001

(referring web site: <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>);

Applicants are admitted to the selection with reserve. In particular, candidates can be admitted with reserve if additional preparatory activity is required. In this case, the candidates must complete their application within the deadlines assigned, or they will be excluded.

Until the signing of the employment contract, the Rector may, in a reasoned decision, order the exclusion of the candidate due to the lack of any of the requirements for admission provided.

**The following subjects cannot participate in the selection:**

- "Prima e seconda fascia" (literally "first and second rank") professors and researchers already employed on permanent basis, included those who are no longer in service due to retirement;
- those who have had contracts as research fellows and fixed-term researchers under Articles 22 and 24 of the Law 240/2010 at the University of Chieti-Pescara or at other Italian State, non-State, or online universities, as well as the entities referred to in paragraph 1 of Art. 22 of the Italian Law No. 240/2010 for a period which, when added to the expected duration of the contract of the announcement, exceeds a total of 12 years, although not necessarily continuous. For the calculation of the duration of the aforementioned contracts, any periods of time spent away from work on maternity leave or for health reasons shall not be included, according to the Law;
- those who have been excluded from the enjoyment of civil and political rights;
- those who have been dismissed or excluded, or declared exonerated from civil service in a Public Administration or Authority;
- those who have a relationship by marriage or kinship or affinity to the fourth degree with a professor or researcher of the Department that requires the activation of the contract, or with the Rector or the General Manager, or a member of the Board of Directors of the University.

The University ensures equal rights and opportunities for men and women as regards access to employment and treatment at work.

The maximum number of scientific publications to submit is specified in Form 1. If the maximum limit of publications is exceeded, the Examining Board will evaluate them according to the order indicated in the list, **only up to the limit established**.

The above complies with the principles of effectiveness, efficiency and cost-effectiveness of the procedure.

The previously mentioned qualifications and requirements stated in the announcement must be held on the closing date for the submission of applications to the procedure.

The contract is awarded in accordance with the Code of Ethics of the University and cannot in any case be awarded to those who have a relationship by marriage or kinship or affinity to the fourth degree with a professor or researcher of the Department that requires the activation of the contract, or with the Rector, or the General Manager, or a member of the Board of Directors of the University.

If an employee of public authorities with a temporary or permanent employment contract is selected, any incompatibilities provided for by the applicable provisions of law and the relevant national labour contract shall remain in force.

**Art. 4 - Applications for admission to the selection procedure - Terms and Procedures**

***Pursuant to the applicable rules on the digitalisation of administrative documents, in accordance with the provisions of Art. 24, paragraph 2, letter b) of the Italian Law 240/10, in order to allow the proper conduct of this evaluation process using IT systems, the application for participation in this procedure, including the curriculum of qualifications and publications, should be written and formulated exclusively by means of the computerised procedure available on the website: <https://concorsigelmini.unich.it>***

Specific instructions for completing the application will be available on the same website.

The online procedure allows candidates to create their own account (with personal username and password) by entering and registering their personal data, subject to prior acceptance of the clauses relating to the processing of personal data.

If the candidate has already registered in the system, in order to guarantee adequate protection of their identity, it will be necessary to register again, with a new personal email address.

To submit their application, after registration, the applicants shall complete the following sections available in the personal reserved area:

- **"admission requirements"**: the details of the qualifications required to participate in the selection (description of qualification: type, date of graduation, the institution that released the qualification, and grade awarded) must be entered in this section;
- **"Information about the applicant"**: any additional personal details of the participant, which are useful for purposes of automatic completion of the application, as well as a declaration by applicants that they are not aware of any criminal proceedings or pending criminal proceedings or trials against them, shall be entered in this section;
- **"curriculum vitae"**: a scanned copy (PDF file) of a detailed curriculum of personal **scientific activities, qualifications, patents, teaching and clinical activities** for the competitive exam sectors for which such expertise is required shall be **uploaded** in this section. The curriculum shall include the information concerning the periods of maternity leave, other periods of documented absence from service as provided for by law and other than those due to health reasons. The curriculum must be dated and signed on the last page and scanned to generate a PDF file.

**CONSIDERING THE CRITERIA AND ELEMENTS THAT WILL BE ASSESSED BY THE EXAMINING BOARD, IN COMPLIANCE WITH ART. 10 OF THIS ANNOUNCEMENT, THE CANDIDATE IS INVITED TO PREPARE HIS/HER CURRICULUM VITAE ACCORDINGLY, IN ORDER TO SIMPLIFY THE ORGANISATION OF THE ASSESSMENT ACTIVITIES BY THE BOARD.**

Please note that, as a general requirement for the competitive exam, the qualifications to be assessed must be indicated by the candidate in the application, and, as duty of care, the candidate shall therefore describe the qualifications in detail for the assessment purposes.

***ONLY CURRICULA THAT HAVE BEEN UPLOADED IN THE SYSTEM WITH THE PROCEDURE SPECIFIED ABOVE WILL BE ASSESSED, namely, those ANNEXED TO THE APPLICATION.***

- **"comprehensive scientific production"**: in this section, the candidate, having stated whether the sector of reference of the contest falls within the list of bibliometric or non-bibliometric sectors (refer to Annexes C and D of D.M. MIUR dated 7 June 2016, n. 120), must indicate:

→ **for the bibliometric competition sectors:**

a) the total number of articles published in scientific journals recorded by international databases (Scopus, WoS<sup>1</sup>) in the last five years

b) the total number of citations received by the scientific production published and recorded in the international databases (Scopus, Wos) in the last ten years;

c) the h index of Hirsch, calculated on the basis of the citations recorded by the international databases (Scopus, WoS) with reference to the scientific production published in the last ten years.

The candidate shall take care of attaching the list of the publications the above-indicated data, points a) and b),

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<sup>1</sup> Reference to the definitions pursuant to art. 1 of Ministerial Decree 120/2016.

relate to.

→ for non-bibliometric competition sectors<sup>2</sup>:

- a) the total number and list of the articles published in scientific journals with ISSN and contributions to volumes with ISBN (or ISMN) published in the last five years;
- b) the total number and list of publications in class A scientific journals published in the last ten years;
- b) the total number of books (excluding editorials) by one or more authors, with an ISBN (or ISMN) published in the last ten years.

The candidate shall include one list including the division as indicated.

- **"other qualifications acquired and patents"**: all qualifications obtained shall be entered in this section, with an analytical indication of the type, the date they were obtained, the releasing entity, and any score obtained. Any patents owned shall also be entered in this section, with an analytical indication of the title, number, significance, authors, and year.

Immediately after all sections have been filled in, the uploading of the scanned qualification document described in PDF format can be completed.

The system will automatically generate a list of submitted qualifications, with a notice confirming they have been scanned. The aforementioned list will be attached to the application and subject to self-certification at the time of submission of the application.

**ONLY QUALIFICATIONS AND PATENTS THAT HAVE BEEN DESCRIBED/SCANNED IN THE SYSTEM WITH THE PROCEDURE SPECIFIED ABOVE, IF NOT PART OF THE CURRICULUM, WILL BE EVALUATED. ANY OTHER FORMS OF TRANSMISSION THAT ARE NOT CONSIDERED AS VALID AND USEFUL FOR THE PURPOSE OF PARTICIPATION IN THIS PROCEDURE ARE NOT ALLOWED.**

- **"publications"**: the details of each publication submitted by the applicant shall be entered in this section, with an indication of the type: **BOOK** (including the title, authors, year, publisher, place of publication, total number of pages, ISBN, and the contribution of the candidate in joint publications, code DOI); **BOOK CHAPTER** (including the book title, title of chapter, editor, authors, year, publisher, place of publication, start and end page, ISBN, and contribution of the candidate in joint publications, code DOI); **ARTICLE IN SCIENTIFIC JOURNALS** (including the title of journal and title of article, issue, instalment, year, authors, start and end page, ISSN, and contribution of the candidate in joint publications, code DOI), and **OTHER**.

Regarding the specified timeframe, it should be noted that, according to the provisions of the Italian Ministerial

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<sup>2</sup> Reference to Annex D of Ministerial Decree D.M. 120/2016 articles 4 and 5, as follows:

-article 4: "For each competition sector pursuant to paragraph 1, ANVUR, also engaging experts and anonymous reviewers, determines and regularly updates. publishing them on its website:

- a) the list of all the scientific journals with ISSN;
- b) the list of "class A" scientific journals with ISSN, acknowledged as excellent at international level for the rigor of the review procedures and for the popularity, prestige and impact on professionals the sector, also indicated by the presence of the journals in the major national and international databases.

-article 5: "For the purposes of classification of the journals in class A, within the scope of those that adopt a peer review system, the ANVUR checks the possession of at least one of the following criteria with respect to the characteristics of the competition sector:

- a) quality of the scientific products reached in the RQA (research quality assessment) by the contributions published in the journal;
- b) significant impact of scientific production, where appropriate".



Decreets DD.MM. nos. 120/2016 and 602/2016, periods are as follows:

- "the last 05 years": from 01/01/2013 to the year of submission of the application → 01 January 2018;
- "the last 10 years": from 01/01/2008 to the year of submission of the application → 01 January 2018;

It should also be noted that there is no time limit for the scientific publications to be analytically assessed and included in the section "my publications".

The candidate, for each publication presented, shall indicate the following:

- **for bibliometric competition sectors:** year of publication, Impact Factor (IF) referred to the year of publication or, if unavailable, reference to the following year with relative indication, number of citations obtained by the publication until the year of presentation of the application, years from publication to the year of presentation of the application, **average number of citations per year**. The candidate shall also indicate the database where the previously mentioned data can be found (Scopus, WoS<sup>3</sup>).
- **for non-bibliometric competition sectors<sup>4</sup>:**
  - a) Is included in the list of scientific journals;
  - b) Is included in the list of "class A" scientific journals;

*Immediately following the completion, the publication shall be scanned and uploaded in PDF format.*

**ONLY PUBLICATIONS THAT HAVE BEEN UPLOADED IN THE SYSTEM WITH THE PROCEDURE SPECIFIED ABOVE WILL BE EVALUATED. ANY OTHER FORMS OF TRANSMISSION NOT CONSIDERED VALID AND USEFUL FOR THE PURPOSE OF PARTICIPATION IN THIS PROCEDURE ARE NOT ALLOWED.**

The system will automatically generate a list of publications submitted, progressing in the order chosen by the candidate, with notice that they have been scanned. The aforementioned list will be attached to the application and subject to self-certification at the time of submission of the application.

The candidate is invited to pay particular attention to the order in which the publications are uploaded because, if the maximum number of publications allowed is exceeded, the Board of Examiners will assess them in the progressive order established by the candidate during upload onto the platform, only up to the limit established, without considering the publications that exceed the limit pursuant to Form 1.

The candidate is invited to check that the file has been correctly uploaded, also checking its size. If the file uploaded has size "0", it will be usable as such by the Examining Board, which will not be able to assess its content, but will be able to consider it as part of the list of publication suitable for assessment.

The application form shall be drawn up automatically following proper and full completion of all the sections mentioned above. The deadline to "close" the application is set at **23:59 hrs** of the thirtieth day following the day after publication of the announcement for candidatures on the "Gazzetta Ufficiale" (Official Journal) – 4<sup>th</sup> special series – Competitions and Exams - of the Italian Republic.

**After closure, the application must be completed in the manner set out below.**

The following details must be entered in the system:

- the details of a valid identification document that must be attached to the application;

When the application is "closed", the system will proceed with its acquisition and, in particular, it will:

- show the unique ID code associated with the application;
- record the date and time of "closure" of the application;
- allow the user to print the application so that it can be duly signed and dated before submission to the

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<sup>3</sup> See note 1.

<sup>4</sup> See note 2.

Administration for completion:

The application for admission to the selection procedure shall be completed by printing, signing, and transmitting the documents to the University no later than 23:59 hrs on the thirtieth day following the day of publication of the announcement for candidatures in the "Gazzetta Ufficiale" (Official Journal) – 4<sup>th</sup> special series – Competitive Exams - of the Italian Republic.

The applicant may choose between the following modes of delivery of the application, together with the attachments and the copy of the identification document duly signed:

- hand delivery to this University at the Protocols Office - Monday to Friday, from 9 a.m. until 12 noon - Via Dei Vestini, 31 66100 CHIETI;
- sent by recorded delivery with notification of receipt to the Rector of this University, Via Dei Vestini, 31 66100 CHIETI -, within the previously mentioned peremptory term. The postmark applied by the accepting post office will provide proof of this term.

The following method may also be used:

mailing via **certified e-mail (PEC)** of all the documentation (application and relative annexes) – digitally signed – in compliance with Legislative Decree no. 82<sup>5</sup> of 7/3/2005, from a personal certified e-mail address, which must be **include the candidate's name.surname**, or issued by a professional order, to [ateneo@pec.unich.it](mailto:ateneo@pec.unich.it), (stating: "Certified e-mail application to assessment procedure - ...." and indicate the competitive exam sector.) Applications sent from a non-certified e-mail address will not be considered valid. It should be noted that the validity of the transmission of the certified e-mail message is certified by the acceptance and the delivery notifications supplied by the e-mail carrier, in compliance

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<sup>5</sup> art. 1, letter s): \*...digital signature: a particular type of advanced electronic signature based on a qualified certificate and a system of correlated passwords, one public and one private, allowing the holder - with the private password - and the addressee - with the public one, respectively, to manifest and verify the origin and integrity of an IT document or a group of IT documents...\*;

art. 21 of paragraph 2 which states \*... the IT document signed with an advanced, qualified or digital electronic signature, formed in observance of the technical rules pursuant to article 20, paragraph 3, which guarantees the identity of the author, the integrity and inalterability of the document, has the effect envisaged by article 2702 of the Italian Civil Code. The use of the qualified or digital electronic device is presumed as retraceable to the holder, unless the latter provides proof to the contrary...\*;

Italian Decree of the President of the Council of Ministers, D.P.C.M. dated 6 November 2015 "Regulations for digitally signing classified documents. (Decree no. 4/2015);

Art. 7 Digital signature

1. The digital signature guarantees the identity of the author and the integrity and inalterability of the document.
2. The digital signing of IT documents pursuant to art. 2 shall refer exclusively to a single party and to the document or group of documents to which it is added or associated.
3. A qualified certificate which must be valid, having been neither revoked or suspended, at the time of signing the document or group of documents, shall be used to generate the digital signature of IT documents pursuant to art. 2.
4. It must be possible to see the validity of the certificate and of the holder-s identifying details, as well as the CA and any limits to use from the qualified certificate.
5. The methods for applying the digital signature to IT documents pursuant to art. 2 are defined in the Technical Regulations pursuant to art. 33.

with art. 6 of Presidential Decree 68 dated 11/02/2005.

**In the case of mailing to the University's certified e-mail address, the documentation must be accompanied by a digital signature on all the documents on which a conventional hand-written signature would be required.**

**IT documents without digital signature will be considered, in compliance with the legislative provisions in force, as unsigned.**

**Use of computer copies of hardcopy documents sent by certified e-mail is not allowed.**

For the computerised sending of documentation, static formats which cannot be directly altered, with no macros and exe codes (preferably pdf format), must be used.

In the subject box of the message the candidate must state the selection the candidate intends to participate in, the Department, position, competitive exam sector and scientific-disciplinary sector.

It should be noted that certified e-mail does not allow the transmission of annexes that total 50 MB or more.

If the annexes exceed this capacity, the candidate must send them in separate e-mail messages. The application form is to be sent in a first mail message, which includes a list of the annexes, which will be sent with one of more subsequent e-mail messages, before the final deadline for submission of the applications, also by certified e-mail. The subject-matter of the additional e-mail message must include: integration of the application, Department, position, competitive exam sector and scientific-disciplinary sector."

**Any applications delivered or mailed or sent after the deadline established by this Article will not be taken into account.**

**If the deadline falls on a public holiday, the deadline is extended to the next working day.**

**Any applications that are not signed as required by law or without the personal data of the candidate will not be taken into account.**

**The completion of the online form does not in any way compensate the failure or late submission of the application, which must be submitted in the manner and within the term laid down in this Article.**

The publications, documents, and qualifications held and deemed useful for the purpose of evaluation shall be submitted only in the manner indicated above, no later than the final deadline for the submission of the application.

**The documents can be uploaded until 23:59 hrs on the date of the deadline for submission of applications. It is strongly recommended to avoid forwarding applications close to the deadline, in order to avoid a massive use of the system that may lead to technical problems.**

**In line with the provisions of the law relating to the dematerialisation of documents and to avoid burdening the procedure, this resulting in higher charges to public finances, the candidate shall submit the publications, qualifications, and documents, under penalty of exclusion, in electronic format and within the deadline prescribed.**

**Any documents and publications submitted after the deadline specified in the preceding paragraph will not be considered. Furthermore, any publications and certificates already submitted electronically will not be considered, if the application was not submitted through the procedures specified above by the final set deadline.**

**No reference may be made to certificates or publications submitted to this or other authorities, or certificates attached to another application to participate in another competitive exam.**

**The consultation of publications subject to intellectual property rights must take place in observance of the laws on copyright and publishing.**

**For citizens not belonging to the European Union member States, the provisions contained in paragraphs 2, 3, and**

4 of Art. 3 of said Italian Presidential Decree D.P.R. No. 445 of the year 2000 and subsequent amendments and additions apply.

The Administration will verify the truthfulness of the affidavits, pursuant to art. 71 of the Italian Presidential Decree D.P.R. dated 28 December 2000 No. 445. If the check reveals the inaccuracy of the content of the declaration, the declaring person shall forfeit the benefits achieved based on false declarations, subject to the provisions of Art. 76 of the aforementioned D.P.R. in the field of criminal penalties.

Only publications or texts accepted for publication will be evaluated in accordance with the rules in force as well as essays included in collective works and articles published on paper or digital magazines with the exception of internal notes or department reports. In line with the provisions relating to the VQR guidelines, the following can be considered as publications:

- a) articles in journals, with an ISSN;
- b) books and their chapters, including congress documents, with an ISBN, as well as critical publications and scientific comments;
- c) filed patents;
- d) compositions, drawings, design, performances, organized exhibitions and shows, products, prototypes and works of art and their plans, databases and software, thematic papers when accompanied by publications, in order to allow adequate assessment.

Articles, etc. that are published abroad must, where possible, indicate the following details: date, place of publication or, the ISBN or equivalent code.

For works published in Italy before 2 September 2006, the requirements must be met, in accordance with the provisions of Art. 1 of the Lieutenantcy Decree dated 31st August 1945, No. 660; as of 2 September 2006, the requirements must be met in accordance with the Law dated 15 April 2004, No. 106 and the related regulations issued by the Italian Presidential Decree D.P.R. dated 3 May 2006, No. 252, by the date of expiry of the notice of selection.

The fulfilment of such requirements shall be certified by appropriate documentation, attached to the work itself; Italian citizens and citizens of the European Union can submit their self-declaration, pursuant to the Italian Presidential Decree D.P.R. dated 28 December 2000, No. 445, about the fulfilment of the requirements.

The qualifications and publications shall be submitted in the original language. The Examining Board may require a translation into Italian or English. The Administration also reserves the right to ask the candidate, at any time, to provide an official translation, which shall be made by the relevant diplomatic or consular authorities, or by an official translator.

If the candidate does not present the translation requested by the term established, the Examining Board, being unable to assess publications in languages that it cannot understand, will assess only those works that are comprehensible.

#### **Art 5 – Content of the applications**

The application must indicate the following (as per Form A):

- name and surname (married women should indicate the maiden name);
- tax code (Italian or non-Italian citizens having a personal tax code issued by the competent Italian authorities);
- place and date of birth;
- place of residence, e-mail address, and the domicile of the applicant for the procedure. A telephone number shall also be provided. The Area of Personnel (Department of teaching and research personnel) of this University must be informed about any change;
- nationality of the applicant;
- the selection the applicant intends to participate in, specifying the Department, the type (b), the competitive exam sector and the S.S.D.;

- possession of at least one of the following mandatory requirements (please tick the appropriate box):

- PhD or equivalent qualification obtained in Italy or abroad.
- Medical specialisation school certificate in the sectors concerned

**Fulfilment of at least one of the following other mandatory requirements - unless in possession of medical specialization title – (tick the appropriate box):**

- minimum three-year contracts as referred to in article 24 letter a) of Italian Law 240/2010;
  - national scientific qualification as first or second rank professor pursuant to article 16, Italian Law 240/2010;
  - research grant, minimum three years even if non-consecutive, pursuant to article 51, paragraph 6 of Italian Law 449/97 and subsequent amendments, or as per article 22, Law 240/2010, or post-doctoral fellowships according to art. 4 Law 398/89, or similar contracts, grants or fellowships with foreign universities;
  - for at least three years, contracts referred to in art. 1, paragraph 14 of Italian Law 230/2005 or similar contracts, grants or fellowships with foreign universities;
- Italian citizens: the declaration of registration on the electoral roll with the indication of the local administrative area or the reasons for any non-registration or cancellation; if a non-Italian citizen: the declaration to be in the enjoyment of civil and political rights in the State of residence or origin;
  - *only for Italian citizens*: military service situation;
  - the applicant has not been dismissed or laid off from a public authority due to persistent poor performance and was not dismissed from a public employment according to art. 127, first paragraph, letter d) of the consolidated law on the statute of civil servants of the State, as approved by the Italian Decree of the President of the Republic dated 10 January 1957, No. 3;
  - the applicant is not already employed for an indefinite term as a university professor of "1st and 2nd rank", or as a researcher, even if dismissed from the service;
  - the applicant has not held contracts as a research fellow and fixed-term researcher under Articles 22 and 24 of the Italian Law No. 240/2010 at the University of Chieti-Pescara or at other Italian State, non-State, or online universities, as well as the entities referred to in paragraph 1 of Article 22 of the Italian Law No. 240/2010 for a period which, when added to the expected duration of the contract described in the announcement for candidatures, exceeds a total of 12 years, although not continuous;
  - *only for foreign citizens*: adequate knowledge of the Italian language;
  - the applicant is aware that the appointment of the Examining Board will be decided by the Rector and published on the official Register of the University and, at the same time, on the University website ;
  - the applicant is aware that the criteria adopted by the Examining Board will be made public through publication, for at least seven days, in the official Register of the University and, at the same time, on the University website;
  - the applicant is aware that the Examining Board, as a result of a preliminary assessment, admits to public discussion of qualifications and scientific production between 10 and 20 per cent of candidates of comparatively higher merit, and in any case not less than six candidates and that all candidates will be admitted to the discussion if their number is less than or equal to six;
  - the applicant is aware that as a result of the discussion, a score is assigned to the qualifications and to each publication submitted by admitted applicants;
  - the applicant is aware that the location, date and time of the discussion and the oral exam will be publicized in the official Register of the University and, at the same time, on the University website, at least 20 days before the discussion with the value of a notification in all respects;
  - the applicant is aware that the list of candidates admitted to discussion, together with justified analytical judgments relating to the preliminary assessment, will be publicized soon after the summons indicated.
  - the applicant is aware that an oral exam will be held, together with the public discussion of qualifications and publications, aimed at checking the adequate knowledge of a foreign language and/or Italian language for foreign nationals;
  - the applicant is aware that the overall scores assigned to qualifications and publications of the candidates admitted to the discussion and judgment on the oral exam aimed at ensuring adequate

knowledge of a foreign language and/or the Italian language for foreign candidates will be publicized in the official Register of the University and at the same time on the University website. This publication has the value of a notification in all respects;

- the applicant is aware that the Examining Board, based on the outcome of the selection and the overall scores obtained, creates the ranking and designates the winner or declares that there is no winner;
- the applicant has no criminal record, or indicates the details of criminal convictions, (even if amnesty, remission, pardon, or judicial plea-bargaining was granted) and any ongoing criminal proceedings of which the applicant has knowledge or pending against him/her, with indication of the allegedly breached authority and provisions;
- the applicant does not have a relationship by marriage, or kinship, or affinity to the fourth degree included with a professor or researcher of the Department that requires the activation of the contract or with the Rector, or the General Manager, or a member of the Board of Directors of the University.

The statements made in the application shall be declared as compliant with the Italian Presidential Decree D.P.R. dated 28 December 2000, No. 445, by the candidates who are entitled to use of the forms of simplification of administrative procedures allowed by the above mentioned decree.

The administration is required to carry out appropriate checks on the truthfulness of the affidavits. If said checks show that the content of the declaration does not correspond to the truth, the applicant shall forfeit any benefits resulting from the provisions made based on false declarations, subject to the provisions of the Criminal Code and any special laws in this field.

Any candidates with recognised disabilities, in accordance with the Italian Law dated 5 February 1992, No. 104, shall provide information about any aid they need in relation to their status, and the possible need for additional interview time.

In the application form, each candidate may indicate a special domicile, for the purposes of communications by the University Administration. The applicant must also indicate the phone number and e-mail address in the application.

Any change in the details provided in the application shall be promptly reported to the Rector by certified e-mail to [ateneo@pec.unich.it](mailto:ateneo@pec.unich.it), by Registered Mail with return receipt, or hand delivered (Ref. provisions of article 4.).

The University Administration undertakes no responsibility in the event of unavailability of the recipient or for loss of communications due to incorrect address details provided by the applicant or due to missed or late reporting of change of the address specified in the application, or for any postal or telegraph failure to delivery, or any failure to delivery caused by third parties, unforeseeable circumstances or force majeure, or if the files sent via certified e-mail are illegible.

#### **Art. 6 – Documents attached to the application**

The application, **TO BE COMPLETED ONLY ONLINE**, must be accompanied by:

- a photocopy of a valid identity document;
- a CV (compulsory for the computerised procedure and optional for hardcopy presentation);
- a list containing details of qualifications and patents filed, if not part of the curriculum, with proof of their scanning. The list shall be dated and signed (the list is generated automatically by the system when filling out the application);
- a numbered list of submitted publications, with proof of their scanning. The list shall be dated and signed (the list is generated automatically by the system when filling out the application);
- a list of all the documents attached to the application, duly signed and dated (the list is generated automatically by the system when filling out the application);
- a list related to the "overall scientific production" (the list is generated automatically by the system when

filling out the application);

- declaration under Articles 46 and 47 of the Italian Presidential Decree D.P.R. No. 445/2000 of the indications described in the items listed above (Form B);

Documentation proving the possession of qualifications and in the case of qualifications obtained abroad, their equivalence, as follows:

- European Union citizens: they must demonstrate the possession of qualifications using the instrument of self-certification or affidavit (Form B).
- Non-EU citizens with a valid residence permit: they can produce original qualifications, in certified copy, or copy declared true to the original, in the manner provided for the citizens of the European Union, if they need to give proof of statuses, facts, and personal qualities certifiable by Italian public entities, or where the production of affidavits is based on international conventions between Italy and the country of origin of the applicant.
- Non-EU nationals without a valid residence permit may produce qualifications in original, certified copy, or copy declared true to the original. The certificates issued by the competent authorities of the country the non-EU national is a citizen of shall include an Italian translation authenticated by the Italian Consulate, which certifies that it is a true copy of the original.

**In these latter cases, the documentation (qualifications in original, certified copy of the original, or copy declared true to the original) must necessarily be submitted together with the application and attachments.**

The Administration reserves the right to carry out appropriate checks, including random checks, on the truthfulness of the affidavits.

No reference may be made to documents submitted to this or other authorities, or documents attached to the application form to any other selection procedures.

#### **Art. 7 – Candidate's renunciation of participation**

Any renunciation of participation in the selection process, signed and dated, must be immediately sent to the Rector by certified e-mail ([ateneo@pec.unich.it](mailto:ateneo@pec.unich.it)), by Registered Mail with return receipt, or hand delivered (Ref. provisions of article 4).

The renunciation will take effect from the first Examining Board meeting following the date of receipt.

#### **Art. 8 - Composition of the Examining Board**

The Examining Board shall be composed of at least three members, usually three professors of the scientific/discipline sector(s) subject of the selection and appointed, after the submission deadline, by the Department that proposed the activation of the contract. At least one of the members must be a professor who does not belong to the University G. d'Annunzio of Chieti-Pescara.

In the case of absence of professors of the specific scientific/discipline sector(s), professors in a related field will be appointed.

The Board may also include one or more experts, in cases of contracts activated by external funding.

The current ANVUR provisions – according to art. 6 paragraphs 7 and 8 of Law 240/2010 - particularly with reference to ANVUR Resolution no. 132, dated 12/09/2016.

The Board is appointed by decree of the Rector published in the official University register and, at the same time, on the University website.

From the date of publication of the Rector's Decree in the Official Register of the University, and for the following thirty days, candidates can appeal to the Rector against Members of the Board. After this period, and in any case after the settlement of the Board, no appeal against its members shall be allowed.

The Examining Board shall select a Chairperson and a Secretary in charge of the minutes of its meetings, from among its members.

The Examining Board shall carry out its activities in the presence of all its members and take its decisions by an absolute majority of its members.

The Examining Board may use computer tools for collective work, in order to allow for the completion of the work within the prescribed period of four months from the date of appointment by decree of the Rector.

Participation in the activities of the Board is a professional duty of its members, except in cases of force majeure. The causes of incompatibility and the changes of the legal status occurred after the appointment of the Board do not affect the position as a member of the Examining Board.

#### **Art. 9 – Duties of the Examining Board**

During its first meeting, after having verified the eligibility of the applications, subject to a declaration of all its members that there is no incompatibility nor conflict of interest, the Examining Board predetermines the general criteria for:

- a. the preliminary comparative evaluation of the curriculum, qualifications, and scientific production, including the doctoral thesis;
- b. the evaluation of the oral examination designed to verify the appropriate knowledge of a foreign language and/or Italian language for foreign applicants.

The Examining Board also predetermines the criteria for the assignment of an analytical score to the qualifications and to each publication submitted by the candidates admitted to the discussion, up to maximum, respectively, 20 points for qualifications and 80 points for publications.

The Examining Board may hold online sessions.

The criteria adopted shall be publicized in the official University Register, for at least seven days and, at the same time, on the University website. After seven days, the Examining Board may start its activities. The Examiners of the Board access the documentation presented by the candidates online and, in order to guarantee the confidentiality of the data, access is via codes assigned by the university and communicated to each of the Examiners.

The date of publishing will be considered the useful day for publicity.

In its first session, the Examining Board shall also:

- set out the types of publications to be evaluated;
- decide the weighting of each criterion and parameter to be considered;
- set out any further critical criteria and parameters that are more selective than those indicated in the announcement.

In the second session, the Examining Board must declare that there are no situations of incompatibility with the candidates in accordance with articles 51 and 52 of the Italian Code of Civil Procedure, and that there are no marriage or family relationships, nor affinities within the 4th degree, inclusive, with them.

The Examining Board carries out a preliminary comparative assessment of the candidates, with justified analytical judgment of their curricula, qualifications and scientific production, including their doctoral thesis, according to the criteria and parameters which are also recognised internationally and identified by a Decree of the Italian Ministry of Education, University, and Research MIUR no. 243 dated 23 May 2011 "Internationally recognised criteria and parameters for the preliminary assessment of applicants for the contracts referred to in art. 24 of the Italian Law no. 240/2010".

Following the preliminary comparative assessment, the Examining Board shall admit between 10 and 20 percent of the candidates of comparatively higher merit to the public discussion of the qualifications and scientific



production, and in any case not less than six candidates. All candidates are admitted to the discussion if their number is equal to or lower than six. Following the discussion, a score is assigned to qualifications and to each publication submitted by admitted candidates.

The location, date and time of the discussion and of the oral examination are published on the official register of the University and entered in the University website at least 20 days before the discussion.

The list of candidates admitted to the discussion, together with justified analytical judgments relating to the preliminary comparative assessment, will be promptly published.

These publications shall be fully considered as notifications in all respects. Therefore, the candidates are required to present themselves with a valid document of identity on the fixed day(s) and place without any further notice or summons. Failure of candidates to present themselves shall be considered as final implicit withdrawal from the selection.

The Examining Board proceeds with the public discussion of qualifications and publications with candidates and, simultaneously, with the oral test, which is designed to verify the appropriate knowledge of a foreign language and/or of the Italian language for foreign applicants.

After the discussion, according to the provisions of article 12, the Board assigns an analytical score to qualifications and to the publications submitted by the candidates admitted to the discussion, evaluates the oral examination, and identifies the suitable candidate by resolution taken with majority of the members.

The overall score assigned to the qualifications and publications of candidates admitted to the discussion and the evaluation of the oral test, aimed at assessing appropriate knowledge of a foreign language and/or Italian language for foreign applicants, shall be publicized in the official Register of the University and, at the same time, on the University website. This publication shall be considered as a notification in all respects.

The consultation of the publications covered by intellectual property rights will take place according to the laws in force to protect publishing activity and copyright.

The proceedings of the selection procedure consist of the minutes of all meetings, of which the justified analytic judgments relating to the preliminary comparative evaluation, the scores assigned to the qualifications and publications of candidates admitted to public discussion, and the evaluation of the oral examination aimed at assessing adequate knowledge of a foreign language and/or Italian language for foreign applicants, are an integral and necessary part.

#### **Art. 10. Evaluation of Qualifications and Curriculum**

The preliminary comparative assessment of candidates as per the article above shall be carried out by the Examining Board, with reference to the specific sector of the competitive exam and any profile defined only by specifying one or more scientific areas of the curriculum and the following qualifications, which shall be duly documented:

- a) PhD or equivalent, or, for the sectors concerned, medical specialisation title or equivalent certificate obtained in Italy or abroad;
- b) Teaching activity at university level in Italy or abroad;
- c) Documented training or research activity at qualified Italian or foreign institutions;
- d) Documented activity in clinical areas in relation to the competitive exam sectors in which these specific skills are required;
- e) Implementation of project activities in relation to the competitive exam sectors in which they are required;
- f) Organisation, management, and coordination of national and international research groups, or participation therein;
- g) Ownership of patents related to the competitive exam sectors for which it is required;
- h) Participation as lecturer in national and international conferences and meetings;
- i) Awards and national and international recognitions for research activities;
- j) European postgraduate certificate recognised by international Boards, in relation to the competitive exam sectors for which it is required.

## **Art. 11. Evaluation of Scientific Production**

In the preliminary comparative assessment of candidates, the Board of Examiners shall consider only publications or texts accepted for publication in accordance with the rules in force as well as essays included in collective works and articles published on paper or digital magazines, with the exception of internal notes or departmental reports. Doctoral thesis or equivalent qualifications are considered even in the absence of above-mentioned conditions.

The Board shall carry out a comparative assessment of the publications based on the following criteria:

- a) Originality, innovation, rigorous methodology, and relevance of each scientific publication;
- b) Consistency of publications with the competitive exam sector subject of the selection and with the profile, defined only by specifying one or more scientific/discipline areas, or through interdisciplinary topics related thereto;
- c) Scientific relevance of the editorial position of publications and dissemination within the scientific community;
- d) Analytical determination, based on criteria set forth in the reference international scientific community, of the individual contribution of the applicant in the case of participation of the applicant in team works.

The Examining Board shall also evaluate the overall consistency of the candidate's scientific production, its intensity, and its continuity through time, except for adequately documented periods of involuntary stoppage of research activities, with particular reference to parenting.

For competitive exam sectors where their use is consolidated at international level, the Examining Board shall also adopt the following indicators, in assessing publications, which refer to the deadline for submission of applications:

- a) Total number of references;
- b) Average number of references per publication;
- c) Total "impact factor";
- d) Average "impact factor" per publication;
- e) Combinations of the above parameters aimed at increasing the impact of the candidate's scientific production (Hirsch index, or similar).

## **Art. 12. Attribution of evaluation scores for qualifications and publications**

Additionally, the Examining Board shall define the criteria for the attribution of an analytical score to the qualifications and publications submitted by the candidates admitted to the discussion, with a maximum score of respectively 20 points for the qualifications and 80 points for the publications.

The qualifications that may receive a maximum score of 20 points are as follows:

### **• QUALIFICATIONS**

a) PhD or equivalent, or, for the sectors concerned, medical specialization title or equivalent certificate obtained in Italy or abroad
b) Teaching at university level in Italy or abroad
c) Documented training or research activities at qualified Italian or foreign institutions
d) Documented activities in the clinical areas about the competitive exam sectors for which they are required
e) Implementation of project activities in the competitive exam sectors for which they are required
f) Organization, management and coordination of national and international research groups or participation therein
g) Ownership of patents in the competitive exam sectors for which they are required
h) Participation as lecturer in national and international conferences and meetings
i) Awards and national and international recognitions for research activity
j) European post-graduate certificate recognized by international Boards, as regards the competitive exam sectors for which it is required
k) Other qualifications the Board of Examiners may consider useful since congruent with the profile to

be selected, among the following: master, specialization courses, participation in editorial committees, second or first rank qualification etc.

The Examiners shall define the criterion to attribute the score to each qualification, and subject to compliance of qualifications with the S.S.D. subject of this procedure.

Each qualification is evaluated according to the relevance to the quality and quantity of the research activity implemented by the candidate.

The Board of Examiners shall evaluate each publication and attribute a score, up to maximum 80 points, considering the criteria listed in art. 11.

#### **Art. 13. Conclusion of the Activities of the Examining Board**

The activities of the Examining Board shall be completed within four months from the appointment. The Rector, only once and for not more than two months, may extend the deadline for the conclusion of the procedure in the case of proven and exceptional reasons reported by the Chairperson of the Board.

If the activities are not completed within the extension period, the Rector, in a reasoned decision, shall initiate the procedures for the replacement of the Board or of its members who are liable for the delay, in accordance with the identification procedures set out in this announcement, and setting, at the same time, a new deadline for the conclusion of the activities.

At the end of the selection process, the Examining Board, based on the overall scores achieved, shall define the rankings and designate the winner or declare that there is no winner.

**If the Board identifies the existence of irregularities in the procedure, the Rector shall send the relevant documents to the Board, with a reasoned decision, and set a deadline for a review of the procedure. The Rector shall approve the formal correctness of the reports of the procedure sent by the Board, which are publicized on the University website.**

#### **Art. 14. Appointment by the Department**

Within 60 days of the approval of the acts, the Department shall proceed with the proposal for the appointment of the successful candidate.

The resolution is valid if approved with an absolute majority of first and second rank ("prima e seconda fascia") professors of the Department.

The failure to adopt the resolution of appointment within the abovementioned deadline involves the impossibility, for the structure that required the call for candidatures, to request a new selection for the same sector for a period of one year.

The resolution containing the appointment proposal is submitted to the Board of Directors for approval.

If the successful candidate renounces the contract before it is signed, the Department may proceed to a new appointment with the next highest candidate on the ranking list.

#### **Art. 15. Employment Contract and Recruitment**

The Rector and the Researcher sign the fixed-term contract with the Researcher.

The contract with the Researcher cannot be activated if the successful candidate has a relationship by marriage, or kinship, or affinity to the fourth degree inclusive with a professor or researcher of the Department that requires the activation of the contract or with the Rector, the General Manager, or a member of the Board of Directors of the University.

Additionally, the contract shall be assigned in accordance with the principles set out in the Code of Ethics of the University in the field of conflict of interest. Within 30 days from the date of approval of the Researcher's appointment by the Board of Directors, the Researcher shall enter into the employment contract, to be signed

within the next thirty days.

A trial period of three months is required. During the trial period, either party may terminate the contract at any time without prior notice or compensation in lieu of notice, effective immediately upon receipt of notice to the other party. The trial period cannot be renewed or extended after its end. The evaluation of the activities carried out during the trial period is up to the Department Director.

The contract is for three years and is not renewable.

The end of the contract involves the termination of the employment. In no event shall the employment turn into permanent employment.

The workplace is the Department that proposed the activation of the contract.

For the purposes of reporting of research projects, the figurative quantification of annual research activities, supplementary teaching, and service to students is of 1,500 hours per year for full-time researchers.

The researchers shall organise their work in agreement with the Department Director.

Where required, to verify the distribution of the number of hours devoted to research activities carried out by the Researcher, a specific register can be used.

The disciplinary authority is governed by Art. 10 of the Italian Law no. 240/2010.

A fixed-term Researcher is entitled to use, for the implementation of the research, the equipment of the Department in which activities are carried out. The Department shall provide the necessary support to the Researcher for the implementation of the research program, providing access to the equipment, the resources needed, and the use of technical and administrative services.

Within the resources available in the programming period, in the third year of contract, pursuant to paragraph 3, letter b) article 24 of Italian law 240/2010, the University shall assess the holder of the contract who has achieved the scientific qualification referred to in art. 16, with the purpose of hiring as associate professor, according to article 18, paragraph 1, letter e). In case of positive outcome of the evaluation, on the expiry date of the contract the holder of the contract is appointed to the position of Associate Professor. The evaluation is carried out according to the provisions of article 9 of the "University regulations for the hiring of first and second rank professors".

#### **Art. 16. Payment of Salary, Taxes, Social Security, and Insurance Fees**

Throughout the contract period, the total gross salary shall be equal to the remuneration accruing to the researcher with a confirmed permanent contract of class 0 plus 20%, for a unit cost inclusive of all charges borne by the Administration, equal to approx. 58,625.00 Euro per year.

No salary increases or career progressions applicable to researchers with a permanent contract applies to the fixed-term Researcher.

The contracts are subject to all the fulfilments provided for employment contracts entered into with the University G. d'Annunzio of Chieti-Pescara.

#### **Art. 17. Incompatibility**

The contract is incompatible:

- with any other employment contract with public and private entities;
- with research grants held even if in other universities;
- with doctoral and post-doctoral fellowships, and in general with any scholarship or grant conferred for any reason whatsoever also by third parties;
- with teaching contracts governed by the applicable provisions.

The contract does not give rise to any rights about access to the University staff.

The fulfilment of the contract is an advantage in the competitive exam for employment in public administrations.

#### **Art. 18. Mobility**

In the event of mobility between universities, fixed-term researchers in charge of research projects funded by entities other than the University the researcher works for shall retain ownership of the projects and relevant funding with the agreement of the entity that funded the research.

#### **Art. 19. Publicity**

The notice of this announcement for comparative evaluation is forwarded to the Italian Ministry of Justice for publication in the Official Journal (Gazzetta Ufficiale) of the Italian Republic – 4<sup>th</sup> Special Series – Competitions and Exams. The call is also publicized in the **online Register of the University** as well as on the websites <http://www.unich.it/concorsigelmini2018>, <http://bandi.miur.it/>, and <http://ec.europa.eu/euraxess.it>

#### **Art. 20. Documentation Required for the Purpose of Signing the Contract**

The successful candidate appointed by the Department will be invited, for signing the contract, to submit to the teaching and research Personnel Department the statements pursuant to Articles 46 and 47 of the Italian Presidential Decree D.P.R. No. 445/2000 proving the existence of the requirements provided by law for admission to employment, as specified in Art. 3 of this call, as well as the affidavits of certifications of marital status, household composition, inclusion in any group with special protection, any entitlement to pension, and any membership of professional bodies.

The successful candidate shall also submit the declaration under Articles 46 and 47 referred to above, that he/she does not have other employment by public or private entities and that he/she does not carry out any industrial or trade activities. Throughout the duration of the contracts referred to in this Article, employees of public authorities are placed on leave, without pay or social security contributions, or in the position of temporary staff if this position is provided by the rules. If the successful candidate is employed by an official institution or private company, he/she shall submit a declaration of acceptance of employment.

If the successful candidate is a non-EU citizen, he/she can submit the declarations pursuant to the Italian Presidential Decree D.P.R. No. 445/2000 only for the parts, personal qualities and facts certifiable by Italian public entities. If the data required refer to documents issued abroad and not registered in Italy or at an Italian Consulate, the winner shall submit the certificates issued by the competent authorities of the state of which he/she is a citizen, accompanied by an Italian translation signed by the Italian consular authorities certifying the conformity of the documents to the original.

The successful candidate shall also submit three passport photos.

#### **Art. 21. Processing of personal data**

Pursuant to the Italian Decree Law D.L. dated 30 June 2003 no. 196, the data provided by the candidate will be kept at the premises of the University G. D'Annunzio of Chieti-Pescara with the purpose of managing the selection procedure and will be processed care of the Personnel Department for the management of the employment relationship thereof, also via an automated procedure. The submission of such data is mandatory for the assessment of the participation requirements. The person concerned has the rights provided for in the above regulations, which may be enforced against the General Manager of the University G. D'Annunzio of Chieti-Pescara, responsible for the processing of personal data.

It should also be noted that the Company currently in charge of the management of the platform for submitting the application is authorized to the processing of data pertaining to this procedure; the Examiners have access to the same platform to consider and examine the content of the submitted applications.

For viewing the name of the above-mentioned Company, currently in charge, please send a request to the following email address: [concorsigelmini2018@unich.it](mailto:concorsigelmini2018@unich.it)

#### **Art. 22. Final Provisions**

For all matters not provided for by this Rectoral Decree of announcement, please refer to the rules set forth in the applicable Regulations for recruitment of temporary researchers, issued by D.R. No. 172 dated 23 December 2011; amended with D.R. No. 96 dated 23 January 2017; by the Regulations on the academic duties of professors and researchers, methods of self-certification, checking and evaluation of educational tasks and service to students, as well as verification of the research activity, issued by D.R. No. 597 dated 15 February 2017 and by article 24, paragraph 3, letter b) of Law 240/2010.

For the purposes of the implementation of the provisions of the Italian Law No. 241/90, the officer responsible for the procedure is Mrs. Romilda TINARI, Head of the Department of Teaching personnel and Relations with the ASL (local health department), contact e-mail concorsigelmini2018@unich.it

This decree shall be collected in the Register of this Administration.

**Signed The Rector**

**Prof. Sergio CAPUTI**

Annexes: 03

- Form 1 (profile)
- Form A (facsimile of the application)
- Form B (affidavits of certifications)



**AP/VA/spd-ASL/RT/re/mdm**

A comparative assessment procedure by qualifications and public discussion for the recruitment of one **Researcher with fixed-term employment** is announced pursuant to **art. 24 paragraph 3 letter b) of the Italian Law 240/2010 (senior)** with full-time commitment, SSD SECS-P/10 - Organization studies, S.C. 13/B3 - Organization studies activated for the needs of study and research of the Department of **ECONOMIA AZIENDALE**;

- **date of the resolution of the Department** which identified ssd and s.c.(competitive exam sector) for fixed-term researcher under art. 24, paragraph 3, letter. b) of Law no. 240/2010: cdd (resolution of the Department) of 03/04/2018 prot. n. 20152 dated 03/04/2018;
- **Date of the resolution of the Department** in which they are declared the profile to art. 4 , paragraph 4 of the University Regulations : cdd (resolution of the Department) dated 03/04/2018 prot. n. 20152 dated 03/04/2018;
- **Academic Recruitment Field:** S.C. 13/B3 - Organization studies;
- **Academic Discipline:** S.S.D. SECS-P/10 - Organization studies;
- **Place of Employment:** Department of **ECONOMIA AZIENDALE**;
- **Specific functions required to the research assistant:**
  - Teaching appointments:** in the disciplines of the scientific area SECS-P/10 "Business Organization" involving activities within the three-year and master's degree courses, specialization, master's and PhD programs held at the University "G. D'Annunzio " in Chieti-Pescara;
  - Scientific appointments:** focused mainly on the analysis and design of information systems, with specific reference to the use of digital technologies to support innovative processes and specific task objectives in public and private organizations;
- **Rights and obligations:** as laid down by the provisions in force for the legal status of fixed term research assistants, and by the current Code of Ethics of the University;
- **Duration:** 36 months non renewable;
- **Salary:** the Researcher will receive a salary equal to the total gross remuneration payable to a researcher with permanent confirmed employment of class 0 plus 20%, for a total all-inclusive cost with charges to be borne by the administration of € 58,625.00 per annum. Salary and career progressions provided for researchers with permanent employment, as set forth by the existing legislation and in particular the Italian Presidential Decree Law dated 15 December 2011 No. 232, do not apply to researchers with fixed-term employment
- **Maximum number of publications :** 12 (twelve);
- **Foreign language** adequate knowledge will be assessed with reference to the multi-lingual profile of the University, namely the academic teaching needs in foreign language degree courses: English;
- **Mean of assessment of knowledge of the foreign language, or knowledge of Italian for foreign candidates:** interview;
- **Funding:** Extraordinary action plan for researchers under art. 24, par. 3, letter b) (Italian ministerial Decree D.M. 168/2018);
- **The specific research activity will focus on the following project:** "Analysis and Design of Informational Systems for Processes and Innovative Work Methods with quantitative research methodologies including simulations and social networking and the use of digital technologies";
- **The scientific production objectives:** 2 papers on international refereed journals and the presentation of the research results at international conferences;
- **Mean of assessment of scientific qualification:** by assessment of qualifications, curriculum, scientific production and an interview, under and for the purposes of Art . 24 of Law no. 240/2010.



**Form A (FACSIMILE OF APPLICATION)**

for the RECRUITMENT OF A RESEARCHER WITH A FIXED-TERM EMPLOYMENT CONTRACT - TYPE B

**TO THE RECTOR OF THE UNIVERSITY OF  
CHIETI – PESCARA**

**Settore Personale Docente e Rapporti con  
la ASL  
Via dei Vestini n. 31  
66100 CHIETI**

The undersigned, SURNAME \_\_\_\_\_ (women should indicate their maiden name)  
NAME \_\_\_\_\_  
TAX CODE \_\_\_\_\_  
BORN IN \_\_\_\_\_ PROV. (initials) \_\_\_\_\_  
or foreign country of birth \_\_\_\_\_ ON \_\_\_\_\_  
GENDER \_\_\_\_\_, CURRENTLY RESIDENT IN \_\_\_\_\_  
PROV. (initials) \_\_\_\_\_  
ADDRESS \_\_\_\_\_ Postcode \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

**APPLIES**

to be admitted to the procedure for the **RECRUITMENT OF A RESEARCHER WITH A FIXED TERM EMPLOYMENT CONTRACT - TYPE B** - in compliance with art. 24, paragraph 3, letter b), Law no. 240, dated 30 December 2010, at the DEPARTMENT of:

for the Competitive Exam Sector \_\_\_\_\_ Scientific Discipline Sector \_\_\_\_\_

To this end, in compliance with articles 46, 47 and 76 of Presidential Decree no. 445/2000 and aware that untruthful declarations are punishable in compliance with articles 483, 495 and 496 of the criminal code and special laws.

**The undersigned HEREBY DECLARES**

**DECLARATIONS IN PLACE OF CERTIFICATIONS**  
(art. 46 Presidential Decree no. 445/2000)

**DECLARATIONS IN PLACE OF THE AFFIDAVIT**  
(art. 19 and 47 of Presidential Decree no. 445/2000)

- to be born on the date and in the place indicated above;
- to be resident in the place indicated above;
- to indicate the following domicile as the place to which correspondence relating to the procedure must be sent (only if different from the residence):

TOWN \_\_\_\_\_ PROV.(initials) \_\_\_\_\_  
ADDRESS \_\_\_\_\_ POSTCODE \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_  
MAIL: \_\_\_\_\_

- to be a national of the following country: \_\_\_\_\_
- to hold civil and political rights;

E-



- to have not received criminal sentences or to have received the following criminal sentences \_\_\_\_\_;
- to be not aware of any criminal investigations and proceedings pending or to have the following criminal investigations and proceedings pending: \_\_\_\_\_;
- to have not been removed or dismissed by a public authority due to persistent poor performance and have not been dismissed from a public employment in accordance with art. 127, first paragraph, letter d) of the consolidated law on the statute of civil servants of the State, as approved by Presidential Decree no. 3, dated 10 January 1957;
- to be in possession of at least one of the following mandatory requirements (please tick the appropriate box and indicate the elements that identify the title): <sup>[L]</sup><sub>[SEP]</sub> <sup>[L]</sup><sub>[SEP]</sub>
  - PhD or equivalent qualification obtained in Italy or abroad: in \_\_\_\_\_ awarded on \_\_\_\_\_, at \_\_\_\_\_.
  - Medical specialisation school certificate in the sectors concerned: in \_\_\_\_\_, awarded on \_\_\_\_\_, at \_\_\_\_\_.

**The undersigned also declares to meet at least one of the following other mandatory requirements - unless in possession of medical specialization title – (tick the appropriate box):**

- national scientific qualification as first or second rank professor pursuant to article 16, Italian Law 240/2010, as from \_\_\_\_\_ and up to \_\_\_\_\_;
- contracts as referred to in article 24 letter a) of Italian Law 240/2010, contract date \_\_\_\_\_ with \_\_\_\_\_ as from \_\_\_\_\_ up to \_\_\_\_\_;
- research grant, minimum three years even if non-consecutive, pursuant to article 51, paragraph 6 of Italian Law 449/97 and subsequent amendments, or as per article 22, Law 240/2010, contract date \_\_\_\_\_ with \_\_\_\_\_ as from \_\_\_\_\_ up to \_\_\_\_\_;
- post-doctoral fellowships according to art. 4 Law 398/89, contract date \_\_\_\_\_ with \_\_\_\_\_ as from \_\_\_\_\_ up to \_\_\_\_\_;
- contracts referred to in art. 1, paragraph 14 of Italian Law 230/2005 for at least three years, contract date \_\_\_\_\_ with \_\_\_\_\_ as from \_\_\_\_\_ up to \_\_\_\_\_;
- similar contracts, grants or fellowships with foreign universities, contract date \_\_\_\_\_ with \_\_\_\_\_ as from \_\_\_\_\_ up to \_\_\_\_\_;

Candidates who have a degree obtained abroad shall submit a statement of official equivalence, as required by the applicable law provisions, or a request to initiate the procedure di equivalency to the qualification required in the announcement, according to the provisions of article no. 38 of the Italian Legislative Decree D. Lgs. 165/2001 (referring web site: <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>);

- to be in the following position with regard to the military service: \_\_\_\_\_  
(for Italian citizens) to be registered on the electoral roll of the Municipality of \_\_\_\_\_  
\_\_\_\_\_ or the reasons for any non-registration or cancellation, as follows:  
\_\_\_\_\_;

- (for non-Italian citizens) to enjoy civil and political rights in the State of residence or origin
- (for non-Italian citizens) to possess adequate knowledge of the Italian language;
- to be physically fit for ongoing continued and unconditional employment (this requirement shall not apply to applicants with disabilities);
- description reserved to applicants with disabilities \_\_\_\_\_;
- not to be in any of the situations listed below:
  - he applicant is already employed for an indefinite term as a university professor of "1st and 2nd rank", or as a researcher, even if dismissed from the service;
  - the applicant has held contracts as a research fellow and fixed-term researcher under Articles 22 and 24

of the Italian Law No. 240/2010 at the University of Chieti-Pescara or at other Italian State, non-State, or online universities, as well as the entities referred to in paragraph 1 of Article 22 of the Italian Law No. 240/2010 for a period which, when added to the expected duration of the contract described in the announcement for candidatures, exceeds a total of 12 years, although not continuous. For the calculation of the duration of the aforementioned contracts, any periods of time spent away from work on maternity leave or for health reasons shall not be included, according to the Law;

- the applicant has a relationship by marriage, or kinship, or affinity to the fourth degree included with a professor or researcher of the Department that requires the activation of the contract or with the Rector, or the General Manager, or a member of the Board of Directors of the University.
- the applicant has been removed or dismissed by a public authority due to persistent poor performance and was dismissed from a public employment according to art. 127, first paragraph, letter d) of the consolidated law on the statute of civil servants of the State, as approved by the Italian Decree of the President of the Republic dated 10 January 1957, No. 3;

Note: If the maximum limit of publications is exceeded, the Examining Board will evaluate them according to the order indicated in the list, **only up to the limit established**.

The above qualifications and requirements indicated in the call for candidates must be possessed on the deadline for the submission of the application for admission to the procedure.

The contract, assigned in compliance with the University's Code of ethics cannot be entered into with those who have a relationship by marriage, or kinship, or affinity to the fourth degree with a professor or researcher of the Department that requires the activation of the contract or with the Rector, or the General Manager, or a member of the Board of Directors of the University.

**The Undersigned HEREBY DECLARES TO BE AWARE OF THE FOLLOWING:**

- the appointment of the Examining Board will be decided by the Rector and published on the official Register of the University and, at the same time, on the University website ;
- the criteria adopted by the Examining Board will be made public through publication, for at least seven days, in the official Register of the University and, at the same time, on the University website;
- Examining Board, as a result of a preliminary assessment, admits to public discussion of qualifications and scientific production between 10 and 20 per cent of candidates of comparatively higher merit, and in any case not less than six candidates and that all candidates will be admitted to the discussion if their number is less than or equal to six;
- as a result of the discussion, a score is assigned to the qualifications and to each publication submitted by admitted applicants;
- the location, date and time of the discussion and the oral exam will be publicized in the official Register of the University and, at the same time, on the University website, at least 20 days before the discussion with the value of a notification in all respects;
- the list of candidates admitted to discussion, together with justified analytical judgments relating to the preliminary assessment, will be publicized soon after the summons indicated.
- an oral exam will be held, together with the public discussion of qualifications and publications, aimed at checking the adequate knowledge of a foreign language and/or Italian language for foreign nationals;
- the overall scores assigned to qualifications and publications of the candidates admitted to the discussion and judgment on the oral exam aimed at ensuring adequate knowledge of a foreign language and/or the Italian language for foreign candidates will be publicized in the official Register of the University and at the same time on the University website. This publication has the value of a notification in all respects;
- the Examining Board, based on the outcome of the selection and the overall scores obtained, creates the ranking and designates the winner or declares that there is no winner;

**Attachments to this application:**

- a photocopy of a valid identity document;
- a dated and signed CV;
- a list containing details of qualifications and patents filed, if not part of the curriculum, with proof of their scanning. The list shall be dated and signed (the list is generated automatically by the system when filling out the application);

- a numbered list of submitted publications, with proof of their scanning. The list shall be dated and signed (the list is generated automatically by the system when filling out the application);
- a list of all the documents attached to the application, duly signed and dated (the list is generated automatically by the system when filling out the application);
- a list related to the "overall scientific production" (the list is generated automatically by the system when filling out the application);
- declaration under Articles 46 and 47 of the Italian Presidential Decree D.P.R. No. 445/2000 of the indications described in the items listed above (Form B);

Documentation proving the possession of qualifications and in the case of qualifications obtained abroad, their equivalence, as follows:

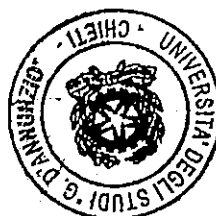
- European Union citizens: they must demonstrate the possession of qualifications using the instrument of self-certification or affidavit (Form B).
- Non-EU citizens with a valid residence permit: they can produce original qualifications, in certified copy, or copy declared true to the original, in the manner provided for the citizens of the European Union, if they need to give proof of statuses, facts, and personal qualities certifiable by Italian public entities, or where the production of affidavits is based on international conventions between Italy and the country of origin of the applicant.
- Non-EU nationals without a valid residence permit may produce qualifications in original, certified copy, or copy declared true to the original. The certificates issued by the competent authorities of the country the non-EU national is a citizen of shall include an Italian translation authenticated by the Italian Consulate, which certifies that it is a true copy of the original.

**In these latter cases, the documentation (qualifications in original, certified copy of the original, or copy declared true to the original) must necessarily be submitted together with the application and the attachments.**

Lastly, the undersigned consents to the use of personal data, in accordance with Legislative Decree 196/2003 and subsequent amendments and integrations, for the fulfilment of obligations connected to this procedure.

\_\_\_\_\_  
(Place and date)

\_\_\_\_\_  
The Declarant (readable signature)



ANNEX 'B' (DECLARATION IN PLACE OF CERTIFICATIONS)

**DECLARATIONS IN PLACE OF CERTIFICATIONS**

(art. 46 Presidential Decree no. 445/2000)

**DECLARATIONS IN PLACE OF THE AFFIDAVIT**

(art. 19 and 47 of Presidential Decree no. 445/2000)

The undersigned, SURNAME \_\_\_\_\_ (women should indicate their maiden name)  
NAME \_\_\_\_\_  
TAX CODE \_\_\_\_\_  
BORN IN \_\_\_\_\_ PROV. (initials) \_\_\_\_\_  
or foreign country of birth \_\_\_\_\_ ON \_\_\_\_\_  
GENDER \_\_\_\_\_, CURRENTLY RESIDENT IN \_\_\_\_\_  
\_\_\_\_\_ PROV. (initials) \_\_\_\_\_  
ADDRESS \_\_\_\_\_ Postcode \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_ MOBILE: \_\_\_\_\_  
E-MAIL: \_\_\_\_\_

aware that untruthful declarations are punishable in compliance with articles 483, 495 and 496 of the criminal code and special laws,

**HEREBY DECLARES THAT**

- the content of the list of qualifications attached to the application is true;
- the content of the list of publications submitted, attached to the application, is true;
- the content of the list of comprehensive scientific production, attached to the application, is true;
- the content stated in the curriculum vitae attached to the application is true;
- the content of the documentation relating to the didactical and assistance activity performed, and considered useful to the purposes of this selection procedure, is true;

**with reference to the publications:**

- the publications submitted, as shown in the list of publications attached, are compliant with the original, have already been published and, consequently, have already complied fully with the legal obligations (Lieutenancy Decree no. 660/1945, Law no. 106/2004 and Presidential Decree 252/2006 and subsequent amendments);
- for the publications in collaboration, the candidate's contribution is precisely as indicated in the application and is true;

**with reference to publications still to be printed published:**

- they have been accepted for publication;
- the publisher's letter of acceptance is compliant with the original.

\_\_\_\_\_  
(Place and date)

\_\_\_\_\_  
The Declarant (readable signature)

