Dear Students,

Due to the CoVid-19 health threatening crisis, the National Erasmus+ Agency has authorized students to cease/withdraw from their Erasmus + agreement. Students who are currently travelling, or who left at the start of second semester and are currently at their host institution will be able to cease their Erasmus + agreement and not be asked to refund the money they have already spent so far. However, they will be expected to refund any remaining funds that they have not used because they have decided to not continue with the placement. Students who have not left for their placement yet will be able to withdraw, but they will have to refund the entire amount of the money they were awarded.

To withdraw or cease the agreement, students must fill in and sign a letter addressed to UdA (form 1 letter for requesting cessation or form 2 letter requesting withdrawal) explaining what happened, indicating the reason for requesting cessation/withdrawal (e.g. CoVid-19), and requesting recognition for the part of the placement undertaken prior to cessation (for those who have decided to cease their placement).

They will have to attach to the letter:

• Certificate of arrival at the host institution
• Boarding pass / return ticket for Italy
• Certificate from the host institution certifying the duration of the mobility carried out (where possible)

The original documents must be sent to the Erasmus office by registered mail with an acknowledgement receipt attached, be hand delivered or sent via registered electronic mail (PEC) immediately after returning to Italy.

When requested, students will be asked to return the amount they have received and not used or not used entirely, according to whether they are requesting cessation or withdrawal from the agreement.