

The Code of Ethics of the University

Part I: Introduction

The choice to adopt a Code of Ethics for the University "G. d'Annunzio" of Chieti- Pescara represents a response to the need to provide the norms of comportment in a sector tied to academic life which do not, out of necessity, supersede national laws.

The Code represents the referencing for the regulations regarding ethical terms to the outside of the University, proposing as a declaration of accepted principals among the teachers, researchers, administrative and technical personnel, students and all others who maintain a rapport with the University, sharing, also with the provisional personnel, values. Values such as transparency, impartiality, respect and correctness, which involve the combining of challenging themes such as liberal academics, conflicts of interest, intellectual property, possibilities of abuses, equal opportunity and nepotism.

To adopt a Code, a fruit of the involvement and participation of the whole community, a testament to a renewed availability for change, to share ethics models of comportment and to enrich experience and knowledge.

All the components of the University are equally responsible for the protection and full application of the rules of conduct below.

Part II: Rules of Conduct

Art. 1: Impartiality and Refutation of every discrimination

The University recognizes and protects, for all its components of every order and grade, the same conditions of respect and dignity. It rejects and persecutes every situation of discrimination, regarding political and religious membership, race, sex, level of ability, social condition, sexual orientation, personal and health conditions, assuring everyone of equal opportunity of choice in the ambient of individual competence, in the name of enviable respect of the liberty of consciousness.

The University puts in place direct action to disincentives discriminatory or vexatious behavior regarding every single participant of the academic community, such as to determine the conditions of work or compromises to health, the professionalism and the dignity of the person.

All the components of the University are, therefore, are compelled to work with impartiality, without creating or benefitting from the situations of privilege, refraining from the effects of pressure of debt and avoiding favoring a specific group of interest or a single person. Favoritism, or "favoring friends or relatives, on the part of one who hold power, in the scope to obtain better assignment, promotions, public or similar office" and nepotism are firmly refuted at the University, as a contrast with the valuation of individual merit, with the value of honesty, integrity, professionalism, academic freedom, equity, impartiality and transparency. They fall within this sphere, for example, the coincidence or affinity of the scientific discipline between interests, afference to the same Department of Faculty and the progress of the work activities of the same office, in the assessment phase, with the end

purpose of avoiding discrimination of objectively deserving subjects, the Ethics Commission will evaluate the contest carefully, the circumstances and the specifics in relation to which one was called to express themselves.

Art. 2 : Integrity and Transparency

All the components of the University aspire by their very comportment to the principles of honesty, correctness, loyalty and transparency towards the bearers of interests. It is prohibited to utilize the name of the University for attaining private and personal benefits and avail oneself of the covered position to obtain profits or benefits from external relations predominately of a private nature.

Art. 3: Confidentiality

All of the components of the University shall commit themselves to maintain privacy of the information obtained in the exercise of their own functions, putting in every useful measure to prevent the eventual dispersion of data and guarding with order and care entrusted data.

They are kept, furthermore:

- to respect the reserved rights of persons or entities of whom the University holds protected information;
- to not reveal data or information reserved, relative to the participants of academic bodies;
- to consult only the acts and dossiers whose access is authorized, making use of them in conformance with the duties of the office and safeguarding privacy.

Art. 4: Conflicts of Interest

Every action will be avoided that, in the name of private and party interests, compromises the situation in contrast with the objectives and the finality of the University and university life. The conflict of interest will come into being when the private interest of the recipient of the Code contrasts in actuality or potentially with those of the University. The following can be considered conflict of interest:

- the external relationship of work with formation entities or a university potentially a competitor of the University;
- the acceptance or the donation of money, gifts favors of whatever nature on the part of a person, agency or diverse entities;
- the utilization of the very position in the University, for the purpose of favorable personal interests;
- the utilization of information acquired during the progress of actual work for private interests;
- the participation of negotiation or stipulations of the contracts, in the name of and on behalf of the University, in which the counterpart will constitute the family or members of the employees, by company or legal entities who have the same shareholders or the same interest;

employees of the University, before accepting paid assignments for consulting, directions, administration or other types in favor of external subjects, or when they experience situations of conflict, must inform preventatively the academic bodies of competency or the responsible persons or hierarchically superordinate.

In the situations cited, the employee must opt for a definite time to resolve, anyway, the situation of conflict.

Art. 5: Abuse of the actual role

The purpose of the Code is not to consent to abuse the authoritativeness that derives from the academic position, or to hold the office and assignments, in order to draw personal advantage and induce other subjects to follow the presentation or service that does not fall within the normal freedom of didactic activities, academic and administrative.

Teachers, Researchers, and administrative Personnel and technical should not use their actual influence, to receive favors and benefits or to condition the outcome of concourse practices or administrative for the purpose of facilitating the connections of family, cohabitants or relatives. Equally, such influence will not be used to favor students instead of merit and actual capacity.

One can be convicted and prosecuted, also, for every abuse or molestation of a sexual nature, as well as every illicit activity exercised regarding students or persons who aspire to ascend or academic progression or career.

Art. 6: Valorization of Merit

One of the fundamental missions of the University is to produce and emanate knowledge in the form of human capital, promoting liberal access to all levels of knowledge, such as communal heritage, participated and pervasive, in the concept of universality of knowledge itself. To reach such objectives, the community of the University will fulfill such commitment with honesty, impartiality and dedication, valorizing merit and capacity of each of its components, without hindering the possibility to insert and progress on the various phases of one's career.

Art. 7: Academic freedom

Academic freedom and respect of full autonomy of the individual are non avoidable presuppositions to guarantee adequate profiles of quality in the teaching and research activities. To that end, the components of the university are held to behavior inspired by criteria of integrity and responsibility, even adopting special auto-regulating codes.

The first duty of the professor is the conscientious fulfilment of their formative commitment in favour the course of studies of the student, in the respect of the didactic Regulation of the University, the professors are, moreover, bound to observe the following:

perform didactic activities at least three distinct days a week during the academic period identified on the calendar, during which they must respect deadlines and breaks;

contemplate, in the hours dedicated to these activities, receiving hours and tutor hours

approved by the Counsel of the Course of Degree;

perform personally classes and modules expected in the didactic systems, communicating promptly to the respective Presidencies any exceptional absences and relative substitutions, limited to situations of proven necessity;

fill out, making it constantly available, the register or the didactic activities that has to be given back to the President, immediately after they are concluded;

fully respect the duty to follow students in the elaboration of their thesis, assuring them all of the didactic and cultural support necessary.

All of the components of the University are bound, as well, to maintain a collaborative and respectful conduct in the actuation of the organisational decisions implemented by the academic bodies, in order to improve efficiency, impartiality and transparency in the Universities Administration.

Art. 8: Valorization of research

The University proposes to contribute, the most efficient and incisive way, to the growth of the territorial community by means of the social repercussions of its own research activities.

It is the job of each professor to stimulate the youth, by means of dialogue and development of critical capacity, practical ability and methods for studying and research.

Fraud and plagiarism are condemned, the latter defined as partial or total appropriation of ideas, themes or discoveries, regardless of language and cultural origin, of which the citation of the source is omitted.

Art. 9: Use of the University name

All of the recipients of the Code are held to protect the good name and reputation of the University. With exception of specific authorization, no one has the permission to use inappropriately the name and logo of the University.

Art. 10: Use of University resources

University resources need to be used according to criteria based on responsibility and transparency; equipment, spaces and resources will not be conceded to outside persons or entities to be used for personal or reasons other than those which have been indicated by the University, that is, for reasons that have not been approved by official organisms. Informatics instruments will be used exclusively for work purposes, in the respect of the normative in force and the procedures of reference of the University.



PART III: Execution

Art. 11: Spread and promoting

The University promotes the disclosure of the present Code to favour the knowledge of the principles and ethical norms which it contains.

Art. 12: Violation of the Code of Ethics and measures

The entire academic community is bound to respect the principles in this Code, consulting the Ethics Commission for clarifications on application or single situations provided by the same.

When a violation of the Code is ascertained, the competent bodies can propose disciplinary action, in respect of civil, penal and administrative norms in place.

Reporting of the violation needs to be provided, in written form and not anonymous, to the Ethics Commission that will provide, in a first instance, an analysis of the report, interviewing the author of such report, the one responsible for the presumed violation and each person possibly involved. The Commission will then, transfer to the Academic Senate the acts relative to the investigation for the eventual measurements that will be taken.

The Ethics Committee will strive to guarantee that the treatment of personal data will be done with the respect of fundamental duties and liberties, as well as the dignity of those involved, with particular attention to the reservation of the personal identity and right to protection of personal data.

Art. 13: Ethics Commission

The Ethics Commission is the body of control put in charge of supervising the application of the norms and principles contained in the present Code and define measurements that will be taken in case of major violations.

The Commission is nominated by the Academic Senate and should provide a representative of the administrative and technical personnel and a student representative, in case the violation involves the two components.

The Commission undertakes initiatives for the diffusion of knowledge and promotion of the principles of the Code, verifying the application and respecting it.

It signals, as well, to the Academic Senate the eventual violations, proposing to the same the measures to be taken.

It will be the job of th Commission to favor, when possible, the amicable settlement of controversies.

The Academic Senate will determine the composition, duration, rules of operation and modality of nomination of the components of the Ethics Committee.