



Università degli Studi “Gabriele d’Annunzio”
Chieti – Pescara

Study Guidelines

2026-2027 Academic Year

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Sect. 1 - GENERAL INFORMATION

1.1 - Introduction

The Study Guidelines of the 2026/2027 Academic Year provide all the information about the courses of the Università degli Studi "G. d'Annunzio" di Chieti-Pescara (herein referred to as University or Ud'A) and the main rules to manage a student's studies.

Students pay for the costs of the University educational, scientific and administrative services. According to Law 232 of 11/12/2016, the fee payment is set in income groups based on the student family's economic conditions, resulting from Attestazione ISEE for the right to education tax break.

Please note that for the regulations about the ISEE Certification, tuition fee payments and exemptions, you should check the *Tuition Fee Regulations*, which is attached to these Guidelines.

1.2 - Academic Year

The 2026/2027 Academic Year begins on **1st October 2026** and it ends on **30th September 2027**.

The **academic calendar** begins on **1st October 2026** and it ends on **30th September 2027**.

1.3 - Simultaneous enrolment in two courses

You can be simultaneously enrolled in two courses in different Universities, Schools or Istituti Superiori a ordinamento speciale and Istituti di Alta Formazione Musicale e Coreutica (AFAM) – herein referred to as "Institutions".

The simultaneous enrollment is allowed also at Upper Educational Institutions abroad.

For more information on the requirements and terms to enrol at Ud'A, please visit:

<https://www.unich.it/didattica/iscrizioni/iscrizione-contemporanea-due-corsi-di-studio>.

A student with a simultaneous enrolment is allowed to choose the part time mode, as reported at [par. 1.5](#) of this Section.

1.4 - Student status

The Ud'A Student status is acquired after enrolment, which is finalised by paying the first fee instalment.

Specifically:

- a) by paying enrollment/renewal fees and possible late fees, you have the status of **student with active and regular studies**;
- b) by not paying tuition fees regularly, you have the status of **student with active but irregular studies; this causes the Esse3 management system to lock the registration of your exams**. Until you do not pay the overdue fees, you are not allowed to attend classes, to register for your exams, to have certifications, to have exemptions, to access scholarships and general benefits from the University, to be transferred to a different University or Course and to enrol at the following year. **The exams, which have been passed during the irregular fee period, are not registered until you do not pay the overdue fees**. The Esse3 management system locks the registration of an exam also when your payments are regular at the moment of registration for the exam, but they are irregular at the moment of passing it.

The student status ends and the studies end when the loss of student status, withdrawal or graduation occur.

Also participants to the international mobility programs have the status of students.

Please note that words as "active" and "irregular" in this paragraph **do not have the same meaning as in the *Tuition Fee Regulations***, which refer to the student's career (enrolment based on the ordinary duration of the course, acquired CFU in specific periods of time). For more information, please see *Tuition Fee Regulations*, par. 1.2.

1.5 - Part time or full time

When enrolling online, **the ordinary time for the studying activities is set as full**. This means that each year all the credits of your curriculum have to be earned.

If you believe to not be able to attend classes continuously, during the ordinary time, you can choose the part-time regime and the degree is awarded in twice as much as the ordinary duration of the course (without exceeding the legal duration).

This option has to be chosen **by 31st January 2027 and it has to be finalised by the same date**, or it will not be accepted, by delivering or submitting via e-mail, the form for the curriculum selection, available in the [Modulistica Generale di Ateneo](#), to the Segreteria Studenti. **This option is not available for the students who exceed the ordinary duration of the course.**

For enrolments after January 31, 2027, the form must be submitted at enrolment/renewal.

The curriculum proposed – which needs to be approved by the Board of the course – has to meet all the propaedeutical requirements of the course curriculum.

The amount of credits that a part-time student has to earn **cannot be over 36 and not under 24**.

A part-time student is committed for two consecutive Academic Years: **passing from part time to full time is allowed only after attending two part-time years and it can be obtained only at the moment of enrollment renewal.**

Enrollment deadlines for a part-time student are **the same as for a full time student**.

The due fees are 50% of the full-time fees, please see par. 2.6 of the Tuition Fee Regulations. The Regional Tax for the right to education and the stamp duty are to be paid entirely every year.

For more information on the part-time regime, please refer to [Regolamento per l'iscrizione a tempo parziale](#).

1.6 - Communications and notification of administrative provisions

At the moment of enrollment, this University assigns each student an e-mail address as follows: name.surname@studenti.unich.it. This e-mail address, free and available for the whole duration of the course, **is an institutional address for the University to deliver all communications/notifications, notices and information**, including notices of starting procedures for modification and/or closing of your studying career (exam cancellation, loss of student status etc...)

When you graduate, the mail box will remain active for a year, at the end of which, without a different career in the University, it will be disabled and changed in name.surname@alumni.unich.it.

In case of a transfer to a different University, or loss of student status, or withdrawal and in case of any career end, the mail box remains active for six months, at the end of which, without a different career in the University, it will be disabled.

The mailbox can be accessed on the University website at https://www.unich.it/webmail_studenti, also through the upper menu on each page of the website.

If communication/notification is not possible or particularly difficult because of the large amount of recipients, pursuant to the laws on the administrative procedure and on privacy protection, **the University will post the communication on the University Notice Board – Avviso Studenti section**. The end terms of the administrative procedures for a student's career are on the University website in the "Amministrazione trasparente" pages.

1.7 - Students' Advocate

An Advocate grants supervision on the Università degli Studi "G. d'Annunzio" Chieti - Pescara activities about teaching classes, research and services, impacting on this University students' rights and interests, respect values and rules in the Codice Etico dell'Ateneo as well as the principles and rights in the Statuto di Ateneo.

More information, including the Advocate's contact, are on the dedicated web page: <https://www.unich.it/ateneo/organizzazione/organismi-di-consulenza/garante-degli-studenti>.

.1 - Courses and post-lauream education

Courses at Università degli Studi "G. d'Annunzio" are:

- first cycle – Bachelor Degree;
- second cycle – single cycle Master's Degree (5 or 6 years duration);
- second cycle – Master's Degree (2 years duration);

which can be:

- open access (no limited access);
- national limited access and entrance test;
- local limited access and entrance test.

2026/2027 programs are available at: <https://www.unich.it/didattica/offerta-formativa>

To enroll in the open access first cycle and second single cycle courses an exam on your basic knowledge is required. Tests are different according to courses, whose teaching regulations set how the test is passed and when possible OFAs are assigned.

To enroll in the first cycle and second single cycle courses with limited access an entrance test is required, which is available each academic year. The entrance test for the limited access courses also serves as a basic knowledge test.

To enroll in the second cycle courses you need to have specific requirements that are set in the course regulations and a proper personal education.

Information on the basic knowledge and entrance tests are available on the University website at: <https://www.unich.it/futuri-studenti>. For information on how the specific requirements and personal education are tested, you can read [par. 3.3](#) below.

The University post-lauream education is provided by:

- Specialization schools
- PhD
- I and II cycle Master courses
- Postgraduate Courses, Permanent and Regular Training, Teacher Training Courses, Special Needs Courses, Public Exam Courses
- Schools as *International Summer and Winter Schools* (information is available on the corresponding Department website).

More information available at: <https://www.unich.it/didattica/post-lauream>.

3.1 - Introduction

This Section contains information for students from:

- Italy with an Italian or foreign degree,
- European Union living anywhere (including Norway, Iceland, Lichtenstein, Confederazione elvetica, Republic of San Marino and the Holy See),
- Citizens that are equivalent to Italians (non-EU citizens who live in Italy, refugees, stateless people and/or people under international protection),
- EU program scholarship owners,
- Students of courses that are jointly programmed by two or more Italian and foreign universities.

3.2 - Admission at courses and single cycle master's degree courses

To access the Courses and the Single Cycle Master's Degree Courses you are required to have one of the following degrees:

- Five or four-year upper secondary education.
- Foreign upper secondary education that is acknowledged as eligible

For open access courses, there is no limit of positions but you have to pass a test about your basic and specific knowledge on the course.

In case the test is not passed, the Obblighi Formativi Aggiuntivi (OFA) are assigned to be regained within the first year of the course.

All requirements and the credit recovery (OFA) are set in the Course Regulations.

For the national or local limited access courses, the maximum number of students accepted is set every year: all information about enrollment, access tests and fees are in the call for admission on the University website at <https://www.unich.it> *Didattica* → *Iscrizioni* → *Corsi di studio ad accesso programmato A.A. 2026/2027*.

Enrollment at the Courses is available **only online** at <https://udaonline.unich.it> and it is finalised only by **paying the enrollment fee** (fixed fee € 156,00, including the regional tax and the stamp duty).

For open access courses, you have to enroll:

- **from 1st July to 5th November 2026**, without a late fee;
- **from 6th November 2026 and not later than 31st January 2027** with a late fee as in [Attachment 1 – Summary of fulfilments, deadlines and fees](#) attached to these *Guidelines*.
No enrollment is allowed after 31st January 2027.

For the Limited Access Courses, you have to enroll **according to the rules in the corresponding calls**.

3.3 - Admission to two-year master's degree courses

3.3.1 - Requirements and access

To access the two-year Master's Degree Courses you need to have:

- A Bachelor Degree or a Single Cycle master's Degree
- A three-year university degree
- A degree that is equivalent to the above degrees that is awarded abroad and acknowledged as eligible.
-

For the local limited access master's degree courses. Access is subject to the regulations set in the calls. In all limited access cases, the enrollment is subject to the number of places set in the call and to the candidate's position in the ranking list.

For the open-access two-year Master's Degree Courses admission is subject to pre-evaluation as follows.

3.3.2 - Pre-evaluation for admission to open access Master's Degree Courses

Pre-evaluation is available until 30 April 2027 for:

- students with a degree as required by the Course;
- students who are enrolled at the Bachelor Degree Course and who have earned all the credits required by their curriculum, except for the graduation exam credits.

Students who have been already awarded with the bachelor degree or students who will be awarded by 31 January 2027 have to apply for pre-evaluation **by 31 January 2027**. After this deadline, when enrolling, there will be a **late fee of € 250,00**.

Students who **will be awarded the bachelor degree after 31 January 2027**, have to apply for pre-evaluation **by 30 April 2027** without late fees.

Pre-evaluation procedure:

1. go to <https://udaonline.unich.it>.
2. New users please select "REGISTRAZIONE" from the menu on top right and enter your personal details or enter your SPID. Enter the password you chose to obtain your access username through confirmation of the "registration", then enter "Area Riservata" with your username and password or by "Entra con SPID", if any.
3. Users with a username and a password DO NOT need to register but in "Area Riservata" (MENU on top right) you have to "LOGIN" or "Entra con SPID", if you owe it,
4. After login, select "SEGRETERIA" - "PREVALUTAZIONE" and attach the documents required (students who awarded a degree, this is self-acquired).
5. After finishing, close the online procedure.

The Commission of the course will evaluate the applications and the results will be:

- a. **passed** for enrollment at the Master's Degree Course:
 - **if you have a degree on the date of the pre-evaluation submission, you can enroll** only after receiving eligibility via e-mail (from no-reply@unich.it). Enrollment is available **by 5th November 2026 or by 10 days from the communication via e-mail**. Later than these dates there will be a supplementary fee as in [Attachment 1 – Summary of fulfilments, deadlines and fees](#) attached to these Guidelines.
 - **If you have earned all the credits (CFU), except for the graduation exam, at the date of the pre-evaluation submission, you can enroll** (see. [par. 3.3.3](#)) while waiting for your degree to be awarded or **by 10 days after awarding the degree**, in both cases without a late fee. Later than this date there will be a supplementary fee as in [Attachment 1 – Summary of fulfilments, deadlines and fees](#) attached to these Guidelines;
- b. **final result pending** when the Commission needs to test your knowledge. In case you pass the test, you can enroll to the Master's Degree Course, according to information in a);
- c. **not passed** for requirements lacking. In this case, you have to follow the Commission's information about the necessary integrations you have to add and then you have to request a new pre-evaluation by the date in these *Guidelines*.

Please note:

- **Pre-evaluation applications and results are valid only for A.Y. 2026/2027.**
- **A pre-evaluation can be submitted to more than one Master's Degree Course.**
- **Extra-UE students who obtain the D Visa have to finalise their enrollment at master's Degree courses not later than 31 January 2027, or their visa will be revoked.**

3.3.3 - Conditional admission to access tests and pre-enrollments at the Degree Master's Courses

Conditional admission: if you still have to be awarded with your degree at the date of your application to the access test, you will be admitted to the access test, providing that your degree will be awarded by the date on the call.

Pre-enrollment: once you passed your pre-evaluation to access an open access Master's Degree Course – you can pre-enroll despite your degree has not been awarded yet, as long as you have all the CFU of your curriculum, except for your graduation exam. By pre-enrolling, you can take part in all the course activities (i.g.

classes, labs etc.) but you cannot sit at exams nor obtain certifications before your degree has been awarded.

Pre-enrollment ends in the following cases:

- a) **if your degree is awarded by the 4th session of the Academic Year 2025/2026. If you awarded your access degree in a different University**, you have to self-certify it to the Segreteria Studenti of the course where you pre-enrolled;
- b) **no degree awarded by the 4th session of the Academic Year 2025/2026.**

3.4 - Enrollment with acknowledgement of credits

Enrolling at a University course, you may request an acknowledgement of the University Educational Credits (CFU) you previously earned in a different degree course which is equal or superior to the one chosen or which has been closed by withdrawal or loss of student status. You will obtain a shortening of your study career and an enrolling at a course year after the first one.

The acknowledgement of credits can be requested also after a transfer or a change of course.

It is possible to request an acknowledgement of:

- a) *training activities and certified professional skills;*
- b) olympic or palaympic medal, world champion, European champion or Italian champion qualifications in the sports that are recognised by the national Olympic or palaympic committee

The credits that have already been acknowledged in the bachelor degree course cannot be acknowledged again in the master's degree course.

The request, **which is evaluated by the course board**, has to be submitted to the corresponding Segreteria Studenti with the form available on [Modulistica Generale di Ateneo](#). Costs are available in the *Tuition Fee Regulations*.

3.4.1 Pre-evaluation of previous studies

Before enrolling at a course, you can request a pre-evaluation of your previous studies to have your credits acknowledged once you enrolled at a course.

You can to request a pre-evaluation for more than one course. Enrollment is not mandatory after the pre-evaluation of previous studies.

The request, which is evaluated by a Commission, has to be submitted to the corresponding Segreteria Studenti with the form available on [Modulistica Generale di Ateneo](#). Costs are available in the *Tuition Fee Regulations*.

If you decide to enroll, you have to send a request for the acknowledgement of credits according to [par. 3.4](#) above, the pre-evaluation fee will be deducted from the acknowledgement fee.

3.5 Online first year enrolment procedure

For the enrollment procedure, you have to provide:

- ✓ a digital copy in pdf or jpg format of your ID in both faces;
- ✓ a digital copy in pdf or jpg format of your fiscal code;
- ✓ a mugshot in jpg or jpeg format with at least 200 dpi resolution and 480x480 pixel size – max 2MB
- ✓ a valid visa in pdf format for non EU students legally living in Italy.

Online first year enrolment procedure

1. Go to <https://udaonline.unich.it>;

if you are a new user, without a username and a password, you have to select "REGISTRAZIONE" or "REGISTRAZIONE CON SPID", in case you have a SPID, from MENU on top right, then follow the steps;

if you already have a username and a password after previous registrations at Udaonline YOU DO NOT have to register but from "MENU" on top right, in "Area Riservata, autenticarsi alla voce "LOGIN" you have to enter your user id and your password or use "Entra con SPID", if you have a SPID.

2. After login, select "SEGRETERIA" - "ENROLLMENT" from menu.

3. Choose a type of enrollment:

A. **STANDARD ENROLLMENT**: students who enroll for the first time;

- B. **ENROLMENT BY INCOMING TRANSFER:** students who enroll after transferring from a different University;
- C. **ENROLLMENT AFTER WITHDRAWAL/LOSS OF STUDENT STATUS:** students who enrol after withdrawal/loss of student status both in in this or a different University;
- D. **ENROLLMENT BY A DEGREE:** enrolment after awarding a same or upper-cycle degree;

Please note that with enrollments at items C and D you can request an acknowledgement of the credits you earned in your previous degree at Segreteria Studenti of the course (see par. 3.4 for acknowledgement requests).

With enrollments at item B your credits are acknowledged by default according to your curriculum which has been delivered by your previous University.

- 4. Select the Course you chose:
 - a. Bachelor degree course (three years)
 - b. Single cycle master's degree course
 - c. Master's degree course (two years)
- 5. End your online enrollment procedure by following the steps.
- 6. Complete your enrollment by paying the first installment (€ 156,00 including the regional tax and the digital stamp duty) according to [par. 1.8](#) above.

Sect. 4 - ENROLLMENT RENEWAL

4.1 - Enrollment renewal procedure

The enrolment renewal after the first year is not by default and you have to renew it only online by accessing MYPage at <https://udaonline.unich.it> “SEGRETERIA” → “ENROLLMENT” → “RENEW/CHANGE ENROLLMENT” following the steps

Please note that to renew your enrollment, your previous year payments have to be regular. When renewing their enrollment, foreign students must attach the receipt of their up-to-date visa.

4.2 - Enrollment renewal deadline

4.2.1 - General deadline

You can renew your enrolment:

- **from 1st July 2026 to 5th November 2026** without late fees;
- **from 6th November 2026 and no later than 31st January 2027** with late fees according to [Attachment 1 – Summary of fulfilments, deadlines and fees](#) attached to these Guidelines.

After 31st January 2027 you cannot use the online procedure and you can renew your enrollment only by **Clearance Certificate (Nulla Osta) from the Rector** to be requested by sending the form in [Modulistica Generale di Ateneo](#) to the e-mail address segreteriaettore@unich.it or registered e-mail ateneo@pec.unich.it.

For the Nulla Osta request there is a fee of **€ 250,00** and **late fees on the 2nd and 3rd installments, in case they are expired.**

This request is accepted until 30th April 2027 and if you are **interested in a tax reduction, you already have to own a VALID ISEE-U 2027 certification** (to be attached to the request); **otherwise, you are going to pay the maximum fees.**

Once the Segreterie Studenti receive the approval after the Nulla Osta, they will notify you, so you can proceed with payments. In case of lack of payment, your career will be blocked.

4.2.2 - Outgoing transfer

Students who applied for a transfer, by 5th November 2026, do not have to renew your enrollment by (see. [par. 5.2](#) below).

4.2.3 - Graduating students

If you consider to graduate by the 2nd, 3rd or 4th session of the 2025/2026 A.Y., **you apply online for your graduation** and pay the fee, you do not have to renew your 2026/2027 enrollment.

Students who intend to continue their studies by enrolling at a master's degree course, have to apply for pre-evaluation within the set deadline (cfr. [art. 3.3](#) of these *Guidelines*).

In case you do **not graduate** by the 2025/2026 a.y., it may occur:

- a) **you did not graduate because you did not complete the exams on your curriculum:** you have to **renew your A.Y 2026/2027 enrollment** – by request to the Segreteria Studenti – **by 10 days since the end of your former graduation day.** **You have to own a valid ISEE-U certification**, otherwise you are going to pay the maximum fees.
After 10 days, late fees are due.
- b) **you did not graduate but you completed the exams on your curriculum** (except for your graduation exam): you are a “student with graduation exam left” (see [par. 4.2.4](#) below).

4.2.4 - “Graduation exam” students

Students who completed all the exams on their program in the 2026/2027 A.Y. and who have only their graduation exam left to take their degree.

In this case, you can enroll any day of the 2026/2027 academic year, but before the deadline for

the graduation application, by paying only the 1st and 2nd instalments without late fees. In case you do not graduate by the 2026/2027 A.Y., you will have to pay also the 3rd installment without any late fee.

After 31st January 2027 it is not possible to enroll online and it is necessary to ask for information on enrollment to the Segreteria Studenti.

You have to own a valid ISEE-U certification, otherwise you are going to pay the maximum fees.

Whether the deadline for the graduation application is expired, also a late fee is due.

5.1 - Introduction

For details about **transfers and course changes of each open access course**, please check the rules and information on each **Department website**.

For the **limited access Courses** you can check the information in each **call** on the University website at <https://www.unich.it> through *Didattica* → *Iscrizioni* → *Corsi ad accesso programmato A.A. 2026/2027*.

5.2 - Outgoing transfer

Before applying for a transfer, students have to contact the University chosen for information about enrollment at the course chosen and any limits in the transfer.

Enrollments and payments have to be regular up to the previous academic years.

Starting from the outgoing transfer date, you cannot carry out activities (i.g.: passing exams, requesting acknowledgements, passing exams abroad in the Erasmus programme, etc.).

5.2.1 - Terms to apply for outgoing transfer

- ✓ **From 1st July 2026 to 5th November 2026, you do not have to enroll at the 2026/ 2027 A.Y.** and you have to pay an outgoing transfer fee (€ 150,00) and stamp duty (€ 16,00);
- ✓ **from 6th November 2026 to 31st January 2027 you have to enroll at the 2026/2027 A.Y.** by paying the 1st installment, the outgoing transfer fee (€ 150,00) and the stamp duty (€ 16,00). In case of exams passed in the advanced session, the 2nd (or 2nd and 3rd in case of splitting) will be due.

Please note that after 30th April 2027 it is no more possible to apply for a transfer to a different university for the 2026/2027 A.Y.

For an outgoing transfer **you have to apply only online from your personal page** at <https://udaonline.unich.it>, then select from the menu "CARRIERA" → "TRASFERIMENTO". Your application have to **be finalized by sending to your Segreteria Studenti**:

- ✓ a signed copy of your transfer application;
- ✓ your exam book, if any;
- ✓ nulla osta or a document that proves an available place at the university where you go, if it is a limited access course.

5.3 Incoming transfer

To transfer to Ud'A, you have to apply for transfer at your outgoing University that will provide us with your leaving certificate with all your exams passed.

For transfers to limited access courses (nationally or locally), you have to enroll according to the rules in the course call.

For transfers to open access courses, you can enroll in Ud'A according to the rules and deadlines in "[SECTION 3 – ACCESS AND ENROLMENT IN COURSES](#)" of these *Guidelines*.

The incoming transfer fee is € 50,00 (in addition to the enrollment fee), **to pay according to [par. 1.8](#) of these *Guidelines***.

Please note that if you do not finalise your enrollment by the due deadline, the Segreteria Studenti will return your leaving certificate to your outgoing University.

For the incoming transfer for the 2026/2027 A.Y., you have to apply by:

- 31st January 2027 for bachelor courses and Single-Cycle degree courses;
- 30th April 2027 for master's degree courses.

5.4 - Change of Course

Students who wish to change their course **have to renew their enrollment at the 2026/2027 A.Y in their outgoing Course according to "SECT. 4 – ENROLLMENT RENEWAL"** and then **apply online for the change of course** through the link <https://udaonline.unich.it> to access your personal page, then "CARRIERA" → "PASSAGGIO DI CORSO".

The change of course fee is € 50,00 + the stamp duty of € 16,00.

The procedure needs to be completed by submitting to your Segreteria Studenti:

- ✓ a signed copy of your change application;
- ✓ your exam book, if any;
- ✓ nulla osta or a document that proves an available place at the course where you go, if it is a limited access course.

Students can attend classes and sit exams at their outgoing course until the change application.

For the change of course for the 2026/2027 A.Y., you have to apply by:

- 31st January 2027 for bachelor courses and Single-Cycle degree courses;
- 30th April 2027 for master's degree courses.

5.5 - Change of curriculum

Students who wish to change their curriculum within their course **have to renew their enrollment at the 2026/2027 A.Y** according to the rules and deadlines in "[SECTION 4 – ENROLLMENT RENEWAL](#)" and then they have to ask for information to the Segreteria Studenti..

To change your curriculum within your Course **you have to renew your enrollment in the A.Y. 2024/2025** according to "[SECT. 4 – ENROLLMENT RENEWAL](#)" then you can request to your Segreteria Studenti how to change your curriculum.

The change of curriculum fee is € 50,00 + the stamp duty of € 16,00.

Students can attend classes and sit exams at their outgoing curriculum until the change application.

Please note that after 30th April 2027 it is no more possible to apply for a curriculum change for the 2026/2027 A.Y.

6.1 - Suspension of studies

A "suspension" of studies is a temporary stop of your studies. You can request a suspension **for one or more years** (also not continuously) **as long as not more than the regular number of years of the Course** (i.g: max 3 academic years of suspension for a bachelor degree course).

All exams passed before suspension remain, as long as they are passed with a regular status of your enrollment.

During suspension, you owe no fees but you cannot carry out activities (pass exams, change your curriculum, apply for a credit acknowledgement, pass exams abroad through the Erasmus programme, graduate etc).

The suspension years are not computed for progressing in your career and they do not increase the number of years to be enrolled (except for the suspension during the year in progress).

Only for non EU students who live abroad (outside EU): the suspension of your studies can affect your visa application in Italy and your position regarding the immigration regulations in the Schengen area, so it is necessary to contact Police to check your situation.

You can apply for suspension for the following reasons:

- child birth or adoption in the academic year;
- severe and extended illness, duly certified, lasting not less than 6 months and for the entire illness duration;
- severe illness of one of your relatives, duly certified, lasting not less than 6 months and needing caregiving;
- events which worsen your family's economic conditions (unemployment after job termination) with due certification;
- for foreign students: military service in your home country for the entire duration;

You must apply for suspension for the following reasons:

- enrollment in courses which are incompatible with the University;
- research fellowship for its entire duration, in case of a contemporary enrollment in the university courses, PhD with a scholarship, medical schools, in Italy and abroad.

6.1.2 - Suspension terms

You have to apply for suspension by submitting the form available in [Modulistica Generale di Ateneo](#) to your Segreteria Studenti.

For the application a **stamp duty € 16,00** is required and it has to be submitted at the **beginning of the academic year**, except for unexpected reasons which occur during the year.

The suspension of studies has to be renewed by application each academic year until you recover your studies.

In case the suspension has been submitted during the year, **the enrollment installments you already paid will not be reimbursed, nor they can be computed for the recovery A.Y.**

6.1.3 - Recovery of studies after suspension

When recovering your studies after suspension, you have to check your tuition fee situation at your Segreteria Studenti and submit the recovery form available in [Modulistica Generale di Ateneo](#).

You have to apply for the recovery of studies by the enrollment deadline. In case your recovery occurs in the same A.Y. of suspension, you have to pay all the due installments (without late fees).

6.2 - Interruption of studies

Studies are interrupted when you do not renew your enrollment in the academic year.

During the interruption you are not allowed to carry out activities (pass exams, change your curriculum, apply for a credit acknowledgement, pass exams abroad through the Erasmus programme, graduate etc).

The years of interruption of your studies are computed for the loss of student status and they increase the number of years to be enrolled if the suspension occurs during the year in progress.

Only for non EU students who live abroad (outside EU): the interruption of your studies can affect your visa application in Italy and your position regarding the immigration regulations in the Schengen area, so it is necessary to contact Police to check your situation.

6.2.1 - Reconjunction of studies

To recover your studies after an interruption you have to contact your Segreteria Studenti to check your position for a **reconjunction of studies**.

For the reconjunction of studies, you have to:

1. pay the **reconjunction fee of € 150,00 for each academic year you interrupted your studies and a stamp duty of € 16,00** and any fees in debt from the timeframe before interruption;
2. fill up the form available in [Modulistica Generale di Ateneo](#) and submit it to your Segreteria Studenti.

Following the reconjunction, you have to **renew your enrollment by the due deadline according to the terms in [art. 4.2.1](#)**.

6.3 - Withdrawal from studies

A withdrawal is an **irreversible action** that closes your studies permanently.

When submitting your withdrawal application, students have to check at their Segreteria Studenti their tuition fee situation in the period before their last A.Y.

The fees you paid will not be reimbursed.

All the exams you passed before your withdrawal remain valid and registered in your curriculum as long as they are passed with fees regularly paid.

You can apply for a withdrawal **any day of the Academic Year**.

For a withdrawal, you have to:

1. pay the **withdrawal fee of € 50,00 and the stamp duty of € 16,00**
2. fill up the form available in [Modulistica Generale di Ateneo](#) and submit it to your Segreteria Studenti.

When submitting a withdrawal, students who have still to pay one or more tuition fees:

- are exempted from payment, if they did not pass exams in the relevant year;
- have to pay the 2nd fee (and any late fees) in case of exams passed in an advanced session; in case of fee splitting, the 2nd and 3rd fees (and any late fees) are due;
- have to pay all the tuition fees (and any late fees) in case of exams passes in any following session to any advanced session.

In case of a missing tuition fee regularization, the withdrawal will cause all the exams, passed in the irregular fee years, to be cancelled.

Only for non EU students who live abroad (outside EU): a withdrawal from studies causes your visa requirements for Italy to drop. When you withdraw from studies and you want to enroll again in the same or other University, you cannot use the visa you obtained for your previous studies but you have to apply again to obtain a new one.

6.3.1 - Fee settlement to withdraw from studies

If you owe fees when you apply for withdrawal:

- you are exempted from paying the fees in debt, if you did not pass exams;
- you owe the 2nd installment (and any late fee) if you passed exams in the 4^o session; you owe the 2nd and 3rd if the instalments are furtherly split;
- you owe all the installments (and any late fee) if you passed exams in any session following the 4th.

In case you do not settle all your debts, your withdrawal will cause your exams to be cancelled.

6.4 - Loss of student status

Students who exceeded the legal duration of the course and did not pass exams, even with a negative outcome, for ten consecutive years (eight years for professional courses), lose their student status.

For the loss of student status, the interruption years are considered as "exceeding the legal duration".

You did not lose your student status if you passed all the exams except for the graduation exam.

Tuition fees paid before the loss of student status will not be reimbursed.

In case of debts before the loss of student status, you do not owe fees if you did not pass exams. Exams passed with debts will be cancelled.

Sect. 7 - SINGLE COURSES

7.1 - Introduction

For your curriculum, training and qualifications, if you have a degree, which allows you to access a bachelor degree course or a master's degree course, you can enroll at the University single courses, where you can pass exams to obtain a certification with the credits you earned.

You can also access single courses if you are enrolled in bachelor or master's degree courses, in specialisation schools, PhD, Master course and training courses.

7.2 - Enrollment in single courses

Enrollment is available for the **A.Y. 2026/2027 single courses**, except for the national Medical Area courses.

Enrollment at single courses is valid for one year, during which you have to pass all the exams. Students, who do not pass exams within the last session, can pass their remaining exams in the following year by paying only the first tuition fee.

A maximum of 36 credits can be earned each academic year. More credits can be earned when:

- you need credits to obtain the requirements to access a Master's Degree course;
- you need to obtain the requirements to access a public competitive exam.

In case of an integrated exam, or composed by more than one module, credits are earned when all the exams of all modules are passed.

Enrollment at single courses is available from **1st October 2026 to 30th September 2027**.

7.2.1 - Enrollment procedure

Documents

You have to submit online:

- ✓ a copy in pdf or jpg format of your ID in all faces;
- ✓ a copy in pdf or jpg format of your fiscal code;
- ✓ a mugshot in jpg format, 200dpi resolution and 480x480 pixel size – max 2MB;
- ✓ valid residence permit in pdf format for non-EU students legally living in Italy.

Enrollment procedure

1. Go to <https://udaonline.unich.it>;
 - **new users**, please select "REGISTRAZIONE" or "REGISTRAZIONE CON SPID" and follow the steps;
 - **users who already have a username and a password** DO NOT need to register but from the MENU on top right, in "Area Riservata" you have to "LOGIN" or "Entra con SPID", if you owe it.
2. Fill up and submit via e-mail the form in [Modulistica Generale di Ateneo](#) with the subjects you chose, to your Segreteria Studenti:
Please note that for an enrollment at more than one single course, you need only one application for each academic year with all the subjects you chose. Once submitted, you can change or add subjects in your application only once in an academic year.
3. The Segreteria Studenti will provide you with a student number and will upload the Academic year 2026/2027 enrollment fee and the fee for each credit of the subjects you chose on your page;
4. Pay the tuition fees according to [par. 1.8](#) on these Guidelines.

Please note that if you are regularly enrolled in a Degree Course, you are exempted from the enrollment fee in the single courses. For the fee amounts, please check the *Tuition Fee Regulations* attached to these Guidelines.

7.3 - Recognition of single courses

The single courses passed can be evaluated:

- for acknowledgement in the following degree course (Bachelor and Master's Degree courses),
- for earning first-cycle credits to complete the requirements to access the Master's Degree courses.

Sect. 8 - NON EU STUDENTS AND FOREIGN DEGREES

8.1 - Introduction

You can check the government regulations on the access to UdA Courses for non-EU students living abroad, or **only for international students who need a student visa for Italy** in the specific Circolare MUR A.Y. 2026/2027 – posted on universitaly.it/studenti-stranieri.

These regulations do not apply to:

- Italian students with a foreign degree;
- students from EU, Norway, Iceland, Lichtenstein and Switzerland, Repubblica di San Marino and Holy See, also with a foreign degree;
- foreign students legally living in Italy, students with scholarships in EU programs, students enrolled in degree courses in jointed Italian or foreign universities.
- scholarship assignees in European Union educational, training and research programs, to which the instructions of “Erasmus Mundus” and “Erasmus Plus” programs apply, as well as any further instructions on visas by Unità per i Visti of DGIT of Ministero degli Affari Esteri and of Cooperazione Internazionale;
- participants in joint courses between two or more Italian and foreign institutions

You have to check the information in “[SECTION 3 – ACCESS AND ENROLLMENT AT COURSES](#)” of these *Guidelines* for access and enrollment at the degree courses.

8.2 - Student visa

Non-EU candidates who wish to enroll at an UdA course have to access the **UNIVERSITALY** portal, at www.universitaly.it and after registration, they can apply for pre-enrollment online. The University relevant offices will provisionally evaluate all the applications according to the students’ study documents and any other document needed.

Universities have to check your language skills to access the courses. The University will provide an Italian language test where at least cycle B2 is required for Bachelor degree and single cycle Master’s degree courses, except for the exemption cases provided by the law.

For the non-single cycle master’s degree courses, the methods to test your cycle of Italian language is set for each Course, except for the exemption cases as provided by the law.

Once also the Italian language test result is acquired, the University will validate your pre-enrollment on the UNIVERSITALY portal.

Once your pre-enrollment application is complete, you have to apply for your student visa at the Embassy of the country where you live.

For the 2026/2027 academic year, the visa applications must be submitted to the Embassies **by 30th November 2026**, except for any extension provided by the Ministry.

Candidates who obtain the D VISA have to finalise their enrollment at the chosen degree course no later than 31st January 2027, or the visa will be revoked.

Please note that provisional acceptance by the University do not provide any right to obtain the visa, which can be granted only by Embassies.

8.3 - Foreign degrees

Students who have a foreign degree and wish to enroll at an UdA degree course, you have to submit:

- In case of **enrollments at Bachelor or single cycle Master’s degree courses**:
 - ✓ high school diploma obtained after at least 12 years of schooling, or a self-certificate;
 - ✓ a certificate with the pre-test passed which is possibly required to access University in the country where you come from
- In case of **enrollment at two-year Master’s degree courses**:
 - ✓ foreign degree corresponding to the first cycle, according to the Bologna Process Qualifications Framework and to cycle 6, according to the European Qualifications Framework, which allows you to access courses in the next cycle (second cycle of Bologna Process/cycle 7 EQF)
 - ✓ University certificate with the transcript and the programs of all subjects; the transcript can also

be a Diploma Supplement, where available.

- ✓ result of the pre-evaluation after the procedure at [par. 3.3](#) of these *Guidelines*.

The school/academic documents also have to be:

- **Legalised** The degrees have to be legalised by the country's authorities where they have been awarded. Legalisation can be replaced by the stamp "Apostille", which is issued by local authorities in the countries which are under the Aja Convention of 5/10/1961. Alternatively, you can submit an Attestato di Verifica, which is issued by the Italian Centro ENIC-NARIC (CIMEA).
- **Legalisation is not mandatory** If the degree has been awarded in one of the countries of the European Convention of Bruxelles 25/05/1987.
- **Translation** The documents coming in a foreign language have to be translated in Italian or English. The documents can be translated in the country where you come from or in Italy at local courts
- **Dichiarazione di valore** The Dichiarazione di Valore is issued by Italian Embassies. Alternatively, you can submit an Attestato di Comparabilità, which is issued by the Italian Centro ENIC-NARIC (CIMEA).

Please note that the University may require more documents, also regarding the truthfulness of the foreign degree. In case of enrollment, the original foreign degree or a true copy of the original one has to be delivered at the Welcome Office or the Segreteria Studenti.