STUDENT EXCHANGE AGREEMENT

Between

UNIVERSITA’ DEGLI STUDI G.D’ANNUNZIO DI CHIETI PESCARA (Italy) –

And

 UNIVERSITY OF … … … (… … …)

**Università "G. d'Annunzio" di Chieti-Pescara (UdA),** whose registered office is located at Via dei Vestini n. 31 - 66100 Chieti, Italy, legally represented by its Rector, Prof. Sergio Caputi and the **University of** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**, located at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, legally represented by its \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,Prof. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, considering the development of cultural and scientific cooperation to be of mutual advantage to both Universities, and aiming at reinforcing such cooperation, agree upon the following points:

# GENERAL PRINCIPLES

This Agreement is made between UdA and …………………… with the aim of:

1. facilitating reciprocal student exchanges
2. enhancing student *curricula* through study experiences abroad
3. regulating the procedures of such exchanges in accordance with the conditions indicated below.

# PROCEDURES FOR STUDENT EXCHANGE

**Art. 1:** The above-mentioned institutions will select from their own students those, whom they deem suitable to take part in the study abroad programme according to pre-determined criteria.

**Art. 2:** The duration of the exchange should not be shorter than three months nor exceed one academic year.

The duration of the exchange, as well as the conditions under which it is proposed, will be agreed upon according to the parties’ needs and requests.

**Art. 3:** Both institutions will keep a reasonable balance in the number of students exchanged. With this goal in mind, they establish ….. to be the maximum number of students allowed to take part in the exchange during each academic year.

All the details of the student exchange are defined in the Annex A.

# APPLICATION, REGISTRATION AND ACADEMIC REQUIREMENTS

**Art. 4:** Selection of candidates will be made by the home institution. Exchange students will be in good academic standing. Exchange students must be currently registered at the home institution at the time of application.

**Art. 5:** Any exchange student whose first language is not the one of the host institution will be required to demonstrate he/she has sufficient language proficiency to fulfil the host institution’s admissions requirements.

**Art. 6:** The host institution has the right to decline to accept, or to withdraw from the programme at any time, exchange students it determines are not in good academic standing. The host institution will advise the home institution of any such withdrawal from the programme.

**Art. 7:** Neither the home institution nor the host institution will exclude students from participation in the exchange on the grounds of age, disability, gender, race, religion/belief, marital status or sexual orientation.

**Art. 8:** Exchange students from the home institution will complete any required application and registration forms of the host institution. Both institutions will send all the necessary forms and information to the home institution well in advance and will notify the home institution of the progress of the exchange students’ application and registration materials.

**Art. 9:** Exchange students at the host institution will have an advisor who will serve as their primary point of contact.

**Art. 10:** Exchange students will be enrolled in appropriate level courses at the host institution, on a full time basis.

**ATTENDANCE OF FOREIGN STUDENTS AT THE HOST INSTITUTION**

**Art. 11:** At the host institution, students will be allowed to do the following:

1. attend classes and take respective exams at the end of the course
2. pursue research activities aimed at the production of a dissertation

**Art. 12:** The study abroad periods shall be part of the student’s home institution degree programme.

**Art. 13:** Activities carried out during the exchange period will be approved by the competent authorities that will establish in advance which modules belonging to the student’s degree programme can be taken abroad, specifying, if possible, the name of the host institution equivalent module.

The attended courses will be recorded as part of the student’s academic career, according to the current regulations of the home institution. At the end of the exchange period, the host institution will issue a Transcript of Record specifying the activities carried out and which will have to be sent directly to the home institution within one month.

**Art. 14:** Exchange students at the host institution will have all the rights and privileges enjoyed by other students on that campus.

**Art. 15:** Exchange students are expected to maintain full-time enrolment and to follow the academic regulations, codes of conduct, policies and procedures of the host institution while participating in the exchange programme. Each party reserves the right to withdraw from its facilities any student whose conduct or work is not in accordance with the policies and procedures of the institution or is detrimental to others or who has been found to have violated the law of the host country.

# TUITION FEES AND ANCILLARY EXPENSES

**Art. 16:** Tuition fees will be paid to the home institution; students will benefit from the host institution’s services such as libraries, laboratories etc. as regular students.

Both institutions agree that the following expenses will be the responsibility of the enrolling exchange students: research materials, international and domestic travel, accommodation, food medical insurance and/or medical expenses, insurances covering travel and personal liabilities incurred while not on the university campus, vacation expenses, books, stationery, clothing, food and all other personal costs, as well as passport and visa costs and all debts incurred during the course of the exchange.

# INSURANCE

**Art. 17:** It is the responsibility of exchange students to ensure that they have health and travel insurance, as well as insurance for their personal belongings.

For the duration of this Agreement, both institutions will maintain appropriate public liability insurance.

# EXPIRY DATE

**Art. 18:** This Agreement may be extended or amended at any time by mutual agreement of the parties unless either of the parties gives notice of termination at least 6 months in advance. This Agreement may be terminated at any time by mutual consent of the parties in writing. Exchange students or faculty actively participating in the programme at the time of termination may continue through to the conclusion of the exchange period in progress at the time of termination under the terms and conditions of this Agreement at the time of the termination*.*

Drawn up in two original copies in English language, both having the same legal validity.

Chieti, \_\_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_

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| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Professor Sergio Caputi The Rector  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of signatory)(title of signatory)  |  |

**Annex A**

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| **Name of the University** | **Università "G. d'Annunzio" di Chieti-Pescara** |
| **Websites** |
| General website of the university |  https://www.unich.it/ |
| Website for incoming exchange students | https://www.unich.it/didattica/international-partnership-and-cooperation-office |
| **Academic calendar (lecture periods)** |
| Start / end dates - fall term | Mid/End September – December (start of academic year: 1st semester) |
| Examination period(s) | September, January-February, and June-July |
| Start / end dates - spring term | Beginning March – June (2nd semester) |
| Start / end dates - summer term | No Summer term |
| **Admission & registration** |
| Nomination deadline for incoming exchange students | October 31 for the spring termApril 31 for the fall term |
| Admission deadline for incoming exchange students | November 15 for the spring termMay 15for the fall term |
| Webpage: admission procedures | https://www.unich.it/didattica/international-partnership-and-cooperation-office |
| **Local Contact Persons** |
| Address | International Partnership and Cooperation OfficeVia dei Vestini, 31 66100 Chieti, Italy |
| Contact for incoming exchange students | Dr Glauco Conte + 39 0871 3556625international@unich.it |
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